

**Fire and Rescue Planning Committee Meeting
Minutes of October 24, 2016**

Members present: Selectman Kevin Johnson, Co-chair; Ben Wallace, Co-chair; Jonathan Burbank, Gail Hart, Allan LeGrow, David Mercier and Selectman Rick Daniel

Others present: Kristi Eiane, Town Administrator; Marguerite Kelly, Town Treasurer

Call to order

The meeting was called to order around 6pm.

Update from Legal Standpoint

The Town Administrator reported on her phone conversation with the Town Attorney.

- More work/research needs to be done before the Town Attorney can comment on an ordinance.
- From a practical standpoint, the Town Attorney understands what the Committee wants to do, but has concerns.
- It could be problematic having a municipal fire department and overarching chief in parallel with three company fire chiefs and their volunteers.
- She will have to look at how the three companies are governed and how the agreements between the Town and the three companies are structured and how they may have to change. [The companies' by-laws and agreements with the Town will be provided to the Town Attorney.]
- Volunteers may need to be considered municipal volunteers.
- She still has questions/concerns about how the administrative and command structures would work.

Public Awareness Plan

There was some discussion about reaching out to the Board Presidents to let them know the direction of the Committee's discussions. There was also some thought given to having another open meeting with the three fire companies, but it was generally felt that there were too many unresolved matters at this time.

Presentation to the Budget Advisory Committee (BAC)

The Fire and Rescue Planning Committee's proposal will be on the BAC's agenda for November 14. Several members plan to attend the budget presentation.

Other

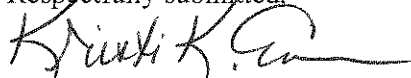
Committee member Mercier asked about the type of information that should be provided to the consultant who will make a presentation regarding recruitment and retention to the Town and the three departments. It was noted that the Town Planner could provide demographic information and that the recruiter should be provided with Phil's presentation to the Committee.

Committee members expressed that they looked forward to getting more feedback from the Town Attorney for discussion at their November 7 meeting.

Adjournment

The meeting adjourned by unanimous consent at 7:20pm.

Respectfully submitted,



Kristi K. Eiane, Town Administrator