

Town of Harpswell
Mitchell Field Committee Meeting
September 12, 2022

Attendees: Spike Haible, Katherine Goodrich, Don Miskill, Bob Yanders, Mose Price, Philip Conner, and Sharon Oehmig

Also present: Mark Eyerman (by phone), David Chipman, Gary Downes

A quorum was present. The meeting was called to order at 5:01 PM.

Meeting Minutes: The August 1, 2022 MFC minutes were approved as written [7-0-0].

New Business:

- **Boat Launch:** See Planner's Update. Plans have been finalized. May not allow us to get permit by rule because they want to see what the eel grass beds look like at this time. Have done a drone survey of the shore waters on both sides of the causeway. That could preclude bidding the project this Fall. Need the Permits and a Submerged Land Lease then MeDOT approval of the final design and specifications.
- **Running Tide Lease Update:** What is the end date for their time to approve the new lease? Talked about Aug – Sep 2023. Need to get an answer.
- **MF Survey Update:** See Chair Report. Up to 132 online submissions. There are a lot of mailed in surveys. Need to decide an end date. September 30 unless they are continuing to come in. We did not put a reminder in the Anchor for September. Everyone has seen it in their tax bills. Will have to figure out how we enter the written responses.
- **Marine Business District Redraw (Rezone):** See Planner's Update and Mark's memo on the process steps. We are unsure how RT will respond to this proposal. Mark and Kristi are working on a statement to be jointly released by the Town and RT. Don has cut a path that follows the dimensions of the additional lease area if you want to walk the boundary perimeter. We have not staked the redrawn area until we actually do a survey.
- **Chair's Report:** See Chair Report handout. Everything is waiting on the survey results.
- **Steward Update:** See Steward's Update. Lots in the mill and a special event on Sept 21. We will start mowing the meadows and landfill after Sept 19.
- **Granite Benches:** The bench locations are marked by poles along the North Perimeter Road. Need the concrete pads for them. What about the South Perimeter Road.; that's a future project. Need a painter for Generator Bldg. windows. The mowed area of the Lower Meadow has worked well for special events. Have asked Gina, Rec Cmte, and Bandstand Cmte for parking attendants at large crowd events.
- **Picnic Tables:** What is our goal for number of replacements 10 – 12. Will connect with HAH on the picnic tables. Will see what RT wants to do as people have changed.
- **Community Garden:** Need to stake out the rough dimensions, solar panel and pipeline. Then have the surveyor come and collect data to put it on the MF Base Map. This creates a permanent record of the garden. Then have Dig Safe come and gather the data for their records.
- **Old Electrical Poles in Lower Meadow:** Check with Codes to make sure they are dead then we can remove them.
- **2023 Draft Budget:** Deleted Trash disposal \$500. Added \$1000 for painting Gen Bldg. Need to decide about a new swimmers' float. Add \$1000 for drainage at beach and RT drain. \$500 for beach access paths. \$700 for the concrete bench pads. Need to decide on # of tables then get a number. Bandstand and Community Garden numbers come from Gina and Terri; should include money for the formal survey of the garden. Carryover the 9400 Contracted Planning money to

2023 after we have the survey results. Gary Downes spoke about the Bandstand Solar Panels. Until we have the survey results, we do not know what the Admin Building's disposition is. Discussion about funding Admin Building renovations and Feasibility Study. Add snow plowing line for \$210.

- **Dogs swimming in the swimmers' area:** They can still swim there. Haven't had any complaints nor an issue with dog poop on the beach.
- **Bollards:** Katherine has volunteered to paint them. Don will provide supplies.
- **Front Gate:** Closed but not always locked. Open sometimes. Had a vehicle parked overnight.
- **Action Items:** See *Mitchell Field Goals and Action Items List*, September 4, 2022

The meeting adjourned at 6:10 PM.

Handouts: (All handouts are available electronically)

- MFC Chair memo, *Chair's Report*, September 5, 2022
- Planner memo, *Planner's Update*, September 9, 2022
- MF Steward memo, *Steward's Update*, September 9, 2022
- *Mitchell Field Goals and Action Items List*, September 4, 2022
- Planner memo *Mitchell Field Rezoning Process*, September 9, 2022
- (Reissue) Planner memo *Feasibility Study for the Reuse of the Admin Building* September 13, 2021
- Diagram *MFMBD Rezoning Plot Amended* May 24, 2022
- *MF Operating Budget for 2023 (Draft)*, September 9, 2022

Next MF Committee Meeting:

- MFC meeting on Monday, October 3, 2022 at 5:00 PM
- MFC meeting on Monday, November 7, 2022 at 5:00 PM
- MFC meeting on Monday, December 5, 2022 at 5:00 PM

Respectfully submitted,
Don Miskill