

TOWN OF HARPSWELL

2018 Annual Report



DEDICATION

The 2018 Harpswell Town Report is dedicated to Richard E. Wyer.



The Town lost a dedicated volunteer, public servant, and community member on July 7, 2018. Dick, who served more than 20 years in the United States Navy, and his wife Donna “retired” to Tide Mill Cove Road in South Harpswell in the 1970s. He joined the Harpswell Neck Volunteer Fire Department and served in its ranks for more than 40 years. He was also a member of American Legion Post 171. In addition, Dick provided years of service to the Town of Harpswell in many different capacities. He served as Fire Warden, Animal Control Officer, Constable, Caretaker, and performed traffic control and general handyman services. In his role as Fire Warden, he was responsible for issuing hundreds, if not thousands, of burn permits over the years. Although Dick took his responsibilities seriously, he was quick to break out in a smile should the occasion warrant it. He is missed very much by the Harpswell community and all who had the privilege of knowing and working with him.



ELECTED TOWN OFFICIALS

January 1 to December 31, 2018

Selectmen, Assessors and Overseers of the Poor:

Richard A. Daniel, Chair (2019)

Kevin E. Johnson (2020)

David I. Chipman (2021)

Town Clerk: *Rosalind M. Knight (2019)*

Tax Collector: *Jill M. Caldwell (2019)*

M.S.A.D. #75 Directors:

Alison S. Hawkes (2020)

David A. Johnson (2020)

Linda W. Hall (2019)

Joanne M. Rogers (2021)

TOWN OF HARPSWELL

Incorporated the 13th Town

January 25, 1758

First Settled: Mid 1600's

Permanently Settled: 1727

2010 Census: 4,740

Registered Voters: 4,229

Total Miles of Shoreline: 216.8

Total Area in Square Miles: 23.68

2018 State Valuation: \$1,896,600,000

TOWN OFFICE

263 Mountain Road

Monday, Tuesday, Wednesday &

Friday: 8:30am – 4:30pm

Thursday: 1pm – 6:30pm

www.harpswell.maine.gov

RECYCLING & TRANSFER STATION

21 Community Drive

Tuesday, Wednesday & Thursday,*

Friday & Saturday: 8am – 4:15pm

(Transfer Station closes at 4pm)

**Closed Thursday from Jan 1 to May 1*

Boards & Committees

Thank you to all Board and Committee members for your valuable contributions to our Town!

BANDSTAND

Candis Hine '21
Chris Hall '21
Bryan Foster '19
Robert Modr '19
William Muldoon '20
Michael Millius '20
Richard Meisenbach '20
Lee Cheever '19

BOARD OF APPEALS

Kent Simmons '21
Ellen Shillinglaw '21
Ellen Lebauer '19
Patricia Lawson '20
James Knight '20
Jean Calderwood '19 Associate
Michael McCabe '21 Associate

BUDGET ADVISORY

Burton Taylor, Jr. '21
Allan LeGrow '19
Jane Meisenbach '19
Ellen Shillinglaw '19
Donald Miskill Jr. '19
Linda Hall '20

CONSERVATION COMMISSION

Deirdre Strachan '21
Paul Ciesielski '21
Burton Taylor, Jr. '19
Sue Vachon '20
Wendy Batson '20
Mary Ann Nahf '20
Becky-Sue Betts '19
Ben Matthews '19 Associate
Thomas Bachman '19 Associate

EMERGENCY VEHICLES

Benjamin Wallace, Jr. '19
Jonathan Burbank '19
David Mercier '19
Zachary Stoler '19
Zachary Smith '19

ENERGY & TECHNOLOGY

John Monaghan, Jr. '21
Brent Dudley '21
Daniel Huber '19
Gary Vincent '19

FIRE & RESCUE PLANNING

Benjamin Wallace, Jr. '19
Gail Hart '19
Jonathan Burbank '19
Allan LeGrow '19
David Mercier '19
Kevin Johnson '19

HARBOR & WATERFRONT

Burton Taylor, Jr. '21
Philip Conner '21
William Saxton '21
Warner Price '21
John Perry '19
Forrest Mason '19
Jack Dostie '19

MARINE RESOURCES

Justin Farmer '19
Brian Soper '18
David Wilson '19
Weston Watts '19
David Hunter '20
Walter Scott Moody Sr. '20
Serene Hart '20
Mary Ann Nahf '18 Alternate
Sean Hall '20 Alternate

MITCHELL FIELD

Donald Miskill, Jr. '21
Thomas Haible '21
Philip Conner '21
Jane Covey '19
Paul Ciesielski '19
Sharon Oehmig '19
Michael McCabe '20
Scott Sheffer '20
David Znamierowski '19
Karin Blake '19
Lee Cheever '19
Jim Knight '19
Warner Price '19

PLANNING BOARD

Aaron Fuchs '20
Paul Standridge '21
Joanne Rogers '21
John Papacosma '19
Allan LeGrow '19
Burton Taylor, Jr. '19 Associate
Debora Levensailor '19 Associate

RECREATION

Donald Miskill, Jr. '21
David Brooks '21
Susan Rich '19
Richard Rumba '19
Monique Coombs '20
Richard Meisenbach '20
Anthony Barrett '20
Tom Carr '19 Associate
Gail Federico '19 Associate

RECYCLING

Philip Conner '21
George Barker '21
Michael McCabe '19
Jeffrey Stann '20
John Stokinger '19
Robert Eaton '19

TOWN LANDS

Priscilla Seimer '21
Hope Hilton '19
Jane Smith '19
Kenneth Oehmig '20
Edward Perry '20
David Hackett '20
David Morton '21

Selectmen's Report

Your Selectmen are honored for the opportunity to serve you and work from the shoulders of those who have served before us.

We are humbled by our Town's spirit to give and look out for one another as reflected in the actions of those we know and those we may never know who dedicate their time, compassion, and/or financial support to various entities, public, private and municipal.

What follows is a representation of some of the work your Selectmen have done or have assisted in doing over the past year.



Richard A. Daniel

- We appreciate our continued strong relationships and partnerships with such groups as Harpswell Heritage Land Trust, Harpswell Aging at Home, Harpswell Community Garden and this year, have established relations with Maine Coast Fishermen's Association of which we directed the Harbormaster/Marine Resource Administrator to be the Town's liaison to this group.
- Continued work with other towns along the coast of Maine and Ransom Environmental to present modeling believed to be more representative of our geographic area in hopes that these maps will be incorporated in FEMA's new floodplain mapping.
- Modified Heating Assistance Program to cover emergency repair or replacement of heating systems of those who qualify.
- Directed the Energy and Technology Committee to investigate options to improve cell service in areas of Town.
- Contracted for the purchase of and received (1) a backhoe for use at the Recycling Center and (2) an airboat to service Marine Patrol and Marine Resources.
- Contracted to improve drainage around the Town Office.
- The Board, with the recommendation of the Fire Administrator, hired new per diem firefighters to fill the available day time coverage.
- The new boat launch at Mackerel Cove has been completed and the new launch at Potts Point is contracted to be completed in 2019.
- Held a workshop with the Town Lands Committee to discuss ideas on topics that included the Select Board's one year pilot lease to food vendors on Town-land on Route 123 and also the possibility of placing the Cliff Trail in protective easement.
- Approved a dozen wharf applications and the submittal of seven grant applications.
- Received two studies headed up by the Conservation Commission in partnership with local and State entities in the study of sea level rise and the management of Browntail moth caterpillars, both reports can be found on the Town website.
- Continued to work with Cumberland County Sheriff's Department, Maine DOT, and Town staff, i.e., Town Administrator, Road Commissioner, Fire Administrator, and citizens to address traffic safety concerns within Town.
- Selectmen and administration met in workshops with local, County, and State officials including representatives of Central Maine Power to discuss the response to those blocked on the other side of downed power lines. We believe we were heard and will continue to express our concerns for the secondary dangers to the wellbeing and safety of our residents cut off from services for prolonged periods.

Mitchell Field

The Select Board voted to sign a multi-year lease with Running Tide Technologies for the cultivation of oysters on the northwest portion of the business district at Mitchell Field. This is a light aquaculture business that works within our current infrastructure, and will allow for continued recreation along the walking perimeter of Mitchell Field.



Kevin E. Johnson

This year the removal of the naval pier and restoration of the causeway at Mitchell Field was completed successfully, on time, and under budget.



David I. Chipman

To finance the removal of the naval pier at Mitchell Field, the Town issued its own municipal bonds. The administration and staff compiled a substantial report about the Town of Harpswell, including past to present financial reports for Standard and Poor's review.

The Town of Harpswell received a Triple A bond rating. It was stated in the S&P report that the Town scored Strong or Very Strong in all areas including our local economy, the Town's management, its budgetary performance, liquidity, debt and contingent liabilities profile, and institutional framework.

By issuing our own bonds with a Triple A rating, it is expected that the Town will save approximately \$162,000.

We are thankful to the entire Town Staff, and Administration, and the Town Treasurer for their solid financial leadership.

As directed by the March 10, 2018 Town Meeting vote, the Board contracted for the removal of the water tower. Iseler Demolition was selected to perform the demolition for \$34,600.

The Selectmen's decision to refuse a petition seeking a revote of the water tower was met with the Town of Harpswell being sued by a special interest group. Court rulings in this matter were found in favor of the Town of Harpswell. Total litigation costs were \$47,312 and non-litigation costs related to the demolition and/or petition were an additional \$13,461. The Town's legal budget was exceeded, and the Town voted in November to add funds to the contingency reserve to meet overages in the Town budget, including for its legal expenses.

The decisions and votes of your Select Board in this matter stand in good company with Town meeting vote, the advice and guidance of the Town's attorney, the rulings of the courts and also the views within the Maine Municipal Association's Legal Notes as written in Maine Town and City, Dec. 2018, a portion of which is quoted here: "...according to settled case law it was not unreasonable for the selectmen to refuse to call a town meeting for a revote on a question already decided by the voters..... To our knowledge no Maine court has ever ruled on whether a petition for a notary-called meeting requires a new petition. Wisely, in our view, the Court held that it does."

On March 9, 2019, Harpswell will come together for an annual Town Meeting as it has done since 1758 and vote on issues that affect us all. Your presence is important and we hope to see you there.

Town Administrator

The primary responsibilities of the Town Administrator include overseeing the day-to-day operations of municipal government, implementing policies adopted by the Board of

Selectmen, and assembling an annual budget for consideration by the Town's Budget Advisory Committee and its Board of Selectmen. Department heads and staff work hard on developing their portions of the budget with a focus on providing quality services at reasonable cost and good value to the taxpayers. Board members determine the articles that go on the warrant, including budget articles, which are considered by the Town's legislative body at the annual Town Meeting in March. [This year's Town Meeting will be held Saturday, March 9 at Harpswell Community School; business meeting begins at 10am.]

For the first time in the Town's history, Town of Harpswell bonds were issued in 2018. For a municipality of Harpswell's size, this was a major undertaking. The Town's financial team committed itself to being well prepared for this occurrence putting in endless hours to ensure that all of the appropriate documentation was in place. The soundness of the Town's financial position, capacity and its management was recognized by rating agencies with Standard and Poor rating the Town AAA and Moody's rating the Town Aa2.

The \$3.5M bond funded the demolition of the pier at Mitchell Field, which was the Town's most expensive public works project ever. The demolition contract was awarded to Reed & Reed of Woolwich, Maine, which sub-contracted to Labbe & Sons of Brunswick for the land-based activities. The project was overseen by Barney Baker of Baker Design Consultants, Freeport, and Mark Eyerman of Plan ME, Topsham. Notably, the project was completed in 2018, within budget and with no surprise contingencies.

Other contingencies did arise in 2018, most notably in the legal area of the budget primarily as a result of a lawsuit filed against the Town over a petition pertaining to the water tower at Mitchell Field. There was an ongoing land use matter that also contributed to the overage in legal expenses, though the Town will be reimbursed for its legal expenses in that case.

With respect to the operations side of the budget in 2019, the Town is expected to have its municipal firefighter model fully implemented to supplement volunteer services. There has been a proposed policy change reflected in the 2019 budget that would allow for two firefighters to become regular part-time employees, making them eligible for certain benefits, including healthcare. This is seen as a necessary step to ensure weekday coverage and to retain and attract personnel. In the 2019 budget, the Recreation Director is seeking authorization for funding a part-time Youth Coordinator position and the Harbormaster is seeking funding for a seasonal assistant in the summer months to maintain a steady presence on the waterfront.

As we look to fiscal year 2019 and beyond, the Town must not lose sight that it could be facing multiple future capital projects, such as improvements to Mitchell Field, a centralized fire and rescue station, and Recycling Center upgrades for the expansion of compactors, improvements to parking and major building renovations. These projects are in addition to the Town's investments in its capital road improvement plan and its purchase of emergency services vehicles for use by the Town and by the three fire and rescue entities serving the Town.

Revenue growth helps keep the pressure off the property tax to support budget increases. A key revenue indicator for the Town is the amount it collects for vehicle excise and registration fees. In fiscal year 2018, we continued to exceed estimates by collecting almost \$1.35M. This is a trend we will watch closely as these collections represent the single largest non-property tax revenue source used to fund the municipal budget and offset what is collected from property taxes. We are beginning to see a slight uptick in the amount of revenue sharing from the State of Maine, and will continue to watch what happens under a new administration in Augusta. Our fund balance remains at a very healthy level and Town policy allows for its use to keep tax increases to a minimum.

Funding from grants enables the furtherance of municipal goals without impacting local taxpayers. In 2018, the Town was in receipt of over \$135,000 of grant funding, with the bulk of those proceeds being used for the Harpswell Aging at Home Repairs Program (\$48,067), OBI Fire Department Renovation (\$47,173), Basin Point Road Sea-Level Rise Study (\$17,059) and the Mackerel Cove Boat Launch (\$15,000). Town staff, Committee members and partners of the Town continue to seek grant opportunities that will benefit Harpswell.

Gratitude and appreciation are extended to all—elected officials, staff, committee members, volunteers, partners and many others—who contribute to making Harpswell the great place it is to live, work, recreate and visit.



Linda Strickland, Kristi Eiane, Terri Sawyer

Animal Control Officer

As 2018 comes to a close, Harpswell Animal Control Officer Gail Federico finds that she is dealing with the same issues as the previous year.

Last year, the ACO responded to 174 calls. Of those calls, 54 of them were for dogs roaming at large. Most of these dogs had no collar or identification tags. It is disconcerting that 54 people did not know where their dogs were for such a long period of time that a call was made to dispatch. Our Town of Harpswell Animal Control Ordinance states that a dog that is at least two months old must wear a collar or harness to which is attached an identification tag with the owner's name and address or telephone number. Please abide by this Ordinance.

In addition to responding to routine calls, the ACO focuses on ensuring that all dogs and cats domiciled in Harpswell are immunized against rabies. It is the pet owner's responsibility to keep a pet up-to-date on such shots. Not only is it a State law that all dogs are immunized and registered by the age of six months, it is also necessary to show proof of immunization when registering your dog in Harpswell. Registrations may be done online or at the Harpswell Town Office.



Gail Federico

Unfortunately, the number of pet owners who fail to register their dogs by the January 31st deadline, makes the follow-up of unpaid registrations an expense to the pet owner and very time consuming for the ACO. As Harpswell's population grows, so does the number of domesticated animals in our community. This past year 144 new dogs were registered. Unfortunately, there is still an unknown number of unregistered dogs. The goal of the ACO is to locate all dog owners to achieve 100% compliance with registrations.

In closing, Ray Schlotterbeck, a certified ACO who serves surrounding towns, is Harpswell's back-up ACO. All complaints, questions or concerns should be channeled through the Cumberland County Sheriff's Public Dispatch Center at 1-800-501-1111.

**Most importantly, please
vaccinate, license and have
identification tags on your
dogs. Thank you.**

Assessing Office

The Assessing Office provides the taxpayers of Harpswell with fair and equitable valuations of real estate and business personal property, for tax purposes, in accordance with Maine law. The Assessing Office is committed to maintaining positive public relations and providing reliable information.

As of April 1 2018, taxable valuation for the Town of Harpswell is \$1,851,749,900. This includes taxable real estate with a total value of \$1,846,229,400 and taxable personal property with a value of \$5,520,500. The value of exempt property was \$77,388,300. There are currently 5,041 real estate accounts and 155 personal property accounts. The Assessors committed the annual assessments to the Tax Collector on August 3, 2018 with a mil rate of \$6.48, due dates of 9/17/2018 and 12/17/2018, interest rate of 6% on delinquent taxes and a total of \$11,999,339 to be collected for 2018 taxes.



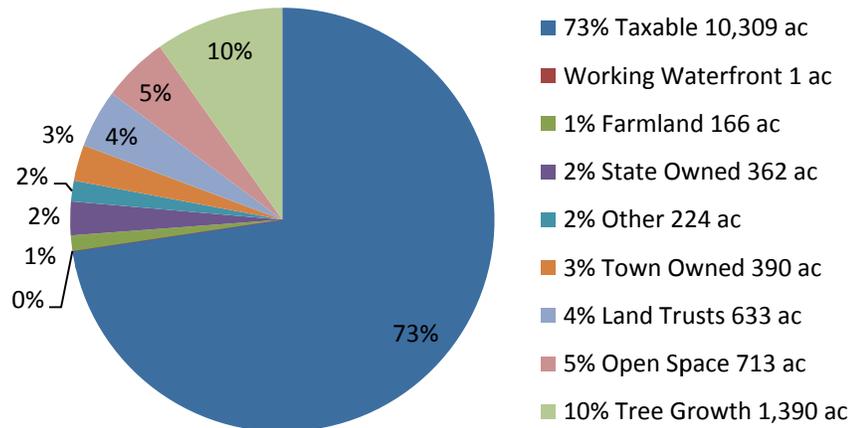
Jean Rand

Annually, the Assessing Office reviews valuations and makes adjustments based on changes that occurred during the year [608 properties were visited in 2018]. The department is also responsible for maintaining accurate records of property ownership [377 transfers in 2018]. The assessment process includes conducting an annual ratio study which compares the actual selling price of properties to assessments. The most recent study conducted for State valuation purposes indicated the assessed values, on average, are at approximately 96% of market value.

Classification by Acres



Debbie Turner



Homestead Exemption: If you are a permanent resident of Harpswell and have owned a home here for 12 months prior to April 1, you may apply for this program and receive a \$20,000 exemption. Forms are available at the Assessing Office and on the Town's website. If you have already applied, there is no need to reapply.

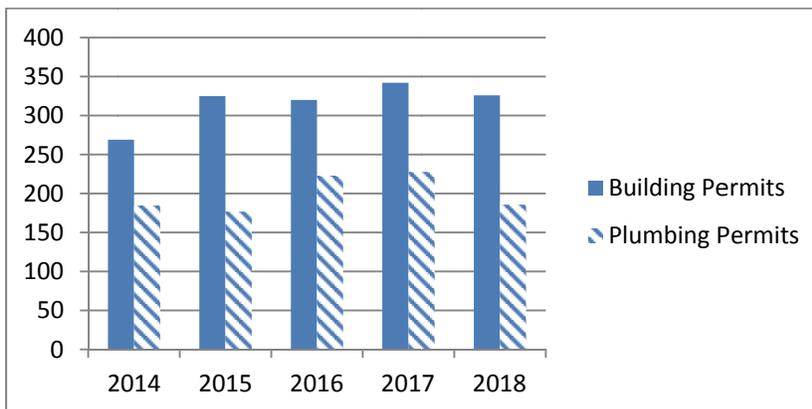
Veteran's Exemption: A Maine resident, who served on active duty in the U.S. Armed Forces during a recognized war period, and is 62 years or older or 100% disabled, may be eligible for an exemption of \$6,000 from property tax on real estate or personal property.

Personal Property: We want to make Harpswell businesses aware of two programs that offer either a tax reimbursement or tax exemption for qualifying equipment. The Business Equipment Tax Reimbursement (BETR) and Business Equipment Tax Exemption (BETE) require property owners to submit applications. Both programs have specific criteria for qualifying owners and property. Contact the Assessing Office for more information.

Code Enforcement Office

In 2018, the Code Enforcement Office saw the transition from the 2008 Maine Uniform Building and Energy Code to the 2018 version, which included adoption of portions of the 2015 International Code Conference Building Code. Additionally, the 2015 Uniform Plumbing Code was adopted. These changes require inspections for all phases of construction, including for Energy, Plumbing, Ventilation, and Radon. We ask that all owners and contractors provide ample time to ensure that all inspections are completed by the Code Office. An inspection is required if something is buried, encased or enclosed. Failure to have an inspection occur could result in deconstruction. A complete list of required inspections is available in the Code Enforcement Office. Building without a permit and occupying a space without a Certificate of Compliance/Occupancy are violations of the Basic Land Use Ordinance. Please help us help you by notifying us before you plan to occupy.

The Federal Emergency Management Agency (FEMA) has received Harpswell's appeal of FEMA's proposed Flood Insurance Rate Maps, and has started the scientific review. Upon completion of its review, FEMA will release a Letter of Final Determination identifying which Flood Insurance Rate Maps will become official, after which the Town will be required to formally adopt the maps and a new Floodplain Management Ordinance. This is expected to take place in 2020. More information will follow as it is received from FEMA. Questions can be directed to the Code Enforcement Office.



Bill Wells, Diane Plourde, Fred Cantu

Caretaker

The Town Caretaker is responsible for the maintenance of Town-owned lands and structures. Ongoing projects and activities that occurred this year include:

- 1) Erosion control and storm water drainage upgrade at the Town Office;
- 2) Evaluation of the garage building at Mitchell Field for use as an aquaculture facility;
- 3) Mitchell Field pier and water tower demolitions; and
- 4) Replacement of exterior wiring at the Town Office.

If you have any questions concerning Town-owned lands or structures, you may contact the Town Office at (207) 833-5771.

Emergency Management

Unlike 2017, Harpswell experienced no major emergency events during 2018. However, we continued to meet regularly with FEMA

representatives over reimbursement for expenses incurred as a result of the major windstorm of October 2017, and the resulting widespread, lengthy power outages. With the valuable assistance of Terri Sawyer, Deputy Town Administrator, the result was partial reimbursement in the late fall from the federal government, with the remaining State reimbursement expected during the first half of 2019.

As sea-level rise becomes an emerging issue, the Emergency Management Agent (EMA) attended a multi-day workshop on Coastal Resiliency Planning with members of the Conservation Committee and our Harbormaster in the spring. There are no easy solutions to this challenge, but conversations are increasing at the Town level on this major issue, which has real public safety impacts.

The EMA, who is also the Town's Fire Administrator, encourages people to be prepared for emergencies and to view this website: www.ready.gov where there is a wealth of information on being prepared, both individually and as a community. While Harpswell is a strong community, where neighbors help take care of neighbors, we work to ensure that there are emergency systems and responses in place should they be needed.

Fire Administrator

2018 was the first full year for the Town's Fire Administrator, and more importantly, it was the year when municipal firefighters were first brought into the Town's emergency

services to supplement our volunteer services. In February of 2018, four new firefighters were hired as supplemental staffing, performing duties Monday through Friday, up to 12 hours/day. Fortunately, two of these were volunteers within the Town's volunteer fabric and brought both a historical and geographical knowledge to the group. As the Orr's Island station renovation was still underway, we did not start staffing that station until April, working from the Town Office before then. During the spring, five additional firefighters were hired, and in place by the end of June. For a variety of reasons, three of our initial nine have taken positions elsewhere during the late summer, which stressed staffing considerably. Since we are responsible for covering 120 hours during the Monday through Friday daytime period, we are in the process of additional hiring and making two positions regular part-time (not intermittent) with benefits. Fortunately, we have a very high quality of personnel handling a wide variety of duties, always with emergency response first and foremost.



Arthur Howe, III

One of the big changes in 2018 was the transition from the State open burning permits with a fee to a system of open burning permits through www.wardensreport.com at no charge. Please use this free system which has a distinct advantage for first responders as it automatically maps the permit location. Wardens Report was used for 384 permits, the State system for 130, and there were very few infractions or abuses of open burning. Please remember that open burning is prohibited when winds exceed 10 miles per hour. Also please make sure that the smoke does not become a problem for your neighbors.

One of the greatest safety hazards in Town is the lack of visible address posting of your house number. Is your house number clearly visible at night or during a storm from the roadway? Please make sure that you

also have properly operating smoke and carbon monoxide detectors at home. We came extremely close to having a multi-fatality fire here due to detector issues. The Town has received funding for a program of no cost installation of smoke and carbon monoxide detectors for those with a financial hardship.

We are determined to make Harpswell a safer community through the following, among others:

- 1) Free safety inspections of your home or business, with no strings attached,
- 2) CPR and AED instruction,
- 3) Group discount purchases of defibrillators, and
- 4) Public fire and safety education for your home, church, school, business, or group.

Emergency services in Harpswell depend on a reliable group of volunteers. If you are thinking about volunteering to make a special, critical contribution to your community in the emergency services area, please contact the Town’s Fire Administrator Art Howe who can put you in touch with any one of our three volunteer departments. He can be reached at 207-833-7551 or ahowe@town.harpswell.me.us for any questions, concerns, or assistance needed.

General Assistance

The Department of Health and Human Services audited Harpswell’s General Assistance (GA) program and deemed it compliant, ensuring that the Town will continue to be reimbursed by the State of Maine for 70% of GA expenses. All Maine municipalities are required to administer a GA program for the immediate aid of persons who are unable to provide for basic necessities. Basic necessities include: rent, electricity, heat, household/personnel items, and food. In 2018, the Town processed 25 applications, of which five were repeats. Residents who apply for General Assistance are expected to provide documentation of income and repeat applicants are required to demonstrate how they spent their income in the 30 days prior to making application. An applicant who is not in need of emergency assistance may be required to fulfill a workfare requirement. On holidays and weekends, a contact number is posted on the front of the Town Office building in case an emergency arises.

The GA Administrator serves to connect clients to other available resources. Applicants are directed to apply for LIHEAP (Low Income Home Energy Assistance Program) which is overseen by the Maine State Housing Authority and administered by the Opportunity Alliance Program. Harpswell residents may call 1-800-698-4959 for a LIHEAP appointment. If you have questions about any of the above-mentioned programs, please contact Linda Strickland at the Town Office.

General Assistance Expenditures Over a 5-year Period

	<i>Housing</i>	<i>Utilities</i>	<i>Heating</i>	<i>Food</i>	<i>Supplies</i>	<i>Other</i>	<i>Total</i>
2018	\$ 8,263	\$ 100	\$ 3,045	\$ 986	\$ 567	\$ 0	\$ 12,961
2017	\$ 6,922	\$ 1,326	\$ 1,787	\$ 538	\$ 528	\$ 0	\$ 11,106
2016	\$ 8,048	\$ 671	\$ 1,531	\$ 172	\$ 46	\$ 995	\$ 11,463
2015	\$ 7,151	\$ 1,630	\$ 3,449	\$ 442	\$ 50	\$ 1,164	\$ 13,886
2014	\$ 4,660	\$ 794	\$ 2,775	\$ 0	\$ 0	\$ 0	\$ 8,229

Heating Assistance

The Harpswell Heating Assistance Program (HHAP) was started in March 2008. It is a locally administered program intended to aid those who do not typically qualify for the GA Program or

other heating assistance programs, but who need help with heating costs. Program changes were made in 2018, including to eligibility which is now based on household income levels determined by Housing and Urban Development for Cumberland County. These are the same household income levels that are used to determine eligibility for the Harpswell Home Repair program. In 2018, HHAP provided assistance to 119 applicants. For eligible households, this program may provide up to 200 gallons of fuel oil or propane or the equivalent value in wood during the winter season.

Heating Assistance Fund Balance		
2017 balance	\$	54,564
2018 donations	\$	9,785
2018 expenditures	\$	46,171
2018 balance	\$	18,178

The Town processed 83 more applications in 2018 than 2017, due to program changes that helped serve more households.

Town Meeting voters in 2019 are being asked to appropriate \$20,000 for the program, which has been maintained over the past four years by the generosity of many individual donors and the fundraising efforts of Cook's Lobster and Ale House. The Town Meeting last appropriated funds in 2014.

Harbor Management and Marine Resources

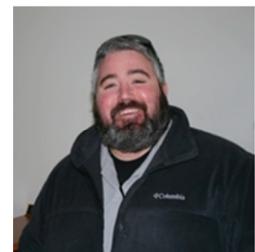
2018 was another busy year in Harpswell waters.

The Harbormaster's duties were expanded to include Marine Resources Administration which involves assisting the Marine Resources Committee with the management of the municipal shellfish program. Additionally, the Harbormaster provides staff support to the Harbor and Waterfront Committee as well as the Town Lands Committee. Highlights of the year included:

- Purchase of a new airboat along with technical training for the Marine Patrol Division;
- A visit from the New York Yacht Club, whose members anchored in Harpswell Sound;
- The return of the Harpswell Lobster Boat Races, which drew a large turnout from all over Casco Bay and beyond; and
- New and improved Mackerel Cove Boat Launch and Pott's Point Boat Launch scheduled for May of 2019.

2018 Mooring Applications

- 72 New Mooring Applications Submitted
- 45 Applications Approved
- 27 Applications Denied or Added to a Waiting List



Paul Plummer

New for 2019

- The Harbormaster is proposing new online mooring software to help manage Harpswell's 2,200 moorings along 216 miles of coastline. The software offers tools such as online payment of moorings fees, mass notifications through text or email, real time status updates and online mapping of mooring placement. The software also has the capability to help map out closed coves and harbors using accurate swing, scope and vessel information.

- Mooring fees were increased effective January 1, 2019 to better reflect the costs associated with overseeing and managing the waterfront and its mooring program.
- All mooring holders are being asked to fill out a “Mooring Update Form” when they register their mooring for 2019. This will help ensure that the Harbormaster’s Office has the most current and up-to-date information.
- With the increase in aquaculture applications both locally and Statewide, the Harbormaster is working with the Maine Department of Marine Resources, State Representatives and surrounding communities to understand how to better manage marine resources in shared waters.
- The Harbormaster is proposing a seasonal part-time position, three days a week, Memorial Day through Labor Day, to begin in 2019. With the Harbormaster’s duties increasing, this person could assist with:
 - Gathering samples for the Maine Healthy Beaches Water Quality Program;
 - Getting GPS coordinates for all moorings in Harpswell;
 - Assisting the Cumberland County Sheriff’s Office Marine Patrol with marine resource conservation activities;
 - Assisting with water quality sampling and shellfish population and density surveys;
 - Ensuring a safe and clean environment at all Town landings; and
 - Helping provide up to seven days a week public safety coverage during the busy summer months in Harpswell waters.

For more information, you can contact the Harbormaster at pplummer@town.harpswell.me.us or by phone at 207-833-5771, ext. 106.

Planner

Town Planner Mark Eyerman wears many different hats. The primary function of the position is to provide staff support to the Planning Board. In addition, the Planner provides staff support to the Mitchell Field Committee, Conservation

Commission, and Energy and Technology Committee as well as assistance to the Town Administrator and Board of Selectmen on various projects. The following is a summary of key activities during 2018.

Planning Board – During 2018, the Planning Board continued being reasonably busy reviewing applications for various development activities in the community (see Planning Board report) including a 12-lot subdivision. The Planner meets with the applicant or potential applicant prior to their submission of a formal application. These meetings provide the potential applicant with information about the review process, the information that has to be submitted, and any issues with the proposal. For each application the Planner reviews it to see if it meets the applicable requirements and prepares a Planner’s Report for the Planning Board members. The Planner accompanies the Planning Board on a “site walk” to view the proposal in the field and develops draft findings for the Board to use in its review of the application. Following the Board’s action on each application, the Planner prepares a formal notice of decision setting out the Board’s findings of fact and conclusions as to conformance with the standards of approval.

During 2018, the Planner worked with the Planning Board and Code Enforcement Officers to develop amendments to the Basic Land Use Ordinance. These will be considered at the March 2019 Town Meeting. These amendments clarify the side setback provisions for workforce housing and revise the setback requirements for small structures that are accessory to properties listed on the National Register of Historic Places. The Planner also worked on amendments to the Blasting Ordinance and on an update to the Town’s Firearms Ordinance.

Mitchell Field Pier Demolition – The Planner, under separate contract, served as the liaison between the Town and the contractor and engineer for the removal of the former Navy pier at Mitchell Field. The project was completed under budget and ahead of schedule.

Mitchell Field Committee – The Planner provides staff assistance to the Mitchell Field Committee. A major focus of this work in 2018 was coordinating the pier demolition with ongoing use of the property.

Conservation Commission – The Planner continued to support the efforts of the Commission to prepare for potential impacts of sea level rise including providing staff support for the Basin Point Road study. This study looks at how the impacts of sea level rise can be mitigated on both the road and adjacent wetlands.

Recreation

The Recreation Department's main objective is to provide recreational programs for all ages. This has been accomplished with one employee and many, many volunteers.

All regularly scheduled youth programs were well attended, with about 75% of the elementary school age population participating in at least one program through the school year. Baseball and basketball remain our most well attended programs year to year. Our adult program offerings are gaining momentum and continue to grow with valuable input from the community. We have two regularly scheduled programs, Bridge and Yoga, at the Town Office. Other new additions include Tai Chi and train trips on the Amtrak Downeaster. We are incredibly lucky to partner with Harpswell Aging at Home to provide scholarships to adults who might not otherwise be able to participate in our programming.

Over the past few years, the scope of the Recreation Department has grown along with the programming offered and the administrative duties. The Recreation Director now provides staff support to the Bandstand Committee and its activities including the Summer Concert series, oversees the Harpswell Community Garden and manages the Cedar Beach Monitoring program throughout the summer months. These new

duties along with a growth in programming have precipitated the need to hire a part-time Youth Program Coordinator. The proposed position will take on oversight of youth programming including, but not limited to, coaches training, volunteer recruitment, onsite program management, new program implementation and support. This will give the Department a well-rounded staff that can cover all aspects of what is needed on a daily basis throughout the year. We look forward to finding the right person to complement our existing mission statement, uphold our youth program culture and help us create new programming that will serve the youth community well.



Gina Perow

The latest departmental upgrade has been our online registration software. Feedback has been largely positive with folks finding it easy to obtain details about programs and to register for programs from a phone, tablet or computer without having to make a special trip to the Town Office. Not only is this a time saver for the participants in our program, but it has made administrative duties in the Office much more streamlined and registrations easier to process.

The Recreation Committee continues its trail maintenance efforts throughout the year, making sure the trails are passable not only in our busy

summer season, but also in the winter when conditions can be icy. Snowshoes or microspikes are a good option if you venture out to hike during the winter months. The Committee asks that if you see unsafe conditions or trees down to please call and report it to the Recreation Department so it can be taken care of in a timely manner.

Every month (or two) there is a new art show at the Town Office by the Tax Collector's Office. This is a program called 'Art at the Town Office' and is open to all! You can apply to have your artwork on display by filling out an application (available in the Office or online). Our volunteer Art Coordinator will get back to you to schedule a time that works best for you.

A special thank you is extended to all the volunteers and parents who give their time, talents and positive contributions to Recreation

programs and the Town. Volunteers allow the department to provide valuable services, programs and facilities which, in turn, create a true sense of community. New volunteers are always needed and it does make a difference in the lives of our youth, adults and visitors. Thank you to our team sponsors for helping to offset the registration costs and to our scholarship donors who help make participation a possibility for many children.

More information can be found at www.harpswell.maine.gov or www.harpswellrecreation.com. The Recreation Director can be reached at 207-833-5771 ext. 108 or recreation@town.harpswell.me.us.

A. Dennis Moore Recycling Center & Transfer Station

Continued staff efforts to manage the proper disposal of inappropriate and oversized items at the compactors have begun to bear fruit. Breakdowns of the four major waste streams show a more equitable distribution of the materials that are processed throughout the facility. As household recycling and compost tonnages increased in 2018, household trash (MSW) remained flat. The Transfer Station was again busy, posting an increase of 109.2 tons over 2017 totals, all while maintaining a 55.3% recycling rate. The facility as a whole posted a recycling rate of 44.9%. Thank you for disposing of your unwanted materials properly.



Richard Griffin, Charles Perow, Jr., Greg Coyne, Greg King, Donnette Goodenow, John Warner, Theresa Racine

2018 saw the continuation of the Fishing Gear Take Back Program. The program, open to all Harpswell commercial fishermen/women with support from the National Fish & Wildlife Foundation, recycled a total of 23.7 tons of derelict gear including over 36 cubic yards of rope.

The centralized collection of household food and compostable waste continues to grow in participation and popularity. The first year collection total of 12.7 tons exceeded our goal. This year’s collection total of 36.98 tons shattered our second year goal of 20 tons. With spring came the first delivery of actual composted material, interest was strong all season long with over 450 buckets sold back to the public.

May brought the reseeding and expansion of the wildflower meadow at the Transfer Station. The meadow not only provides a visual improvement to an otherwise unsightly area, but also helps to support stressed species of birds, bats, bees and butterflies. June began with Richard Griffin leaving us—thanks for three years of great service Dick. Greg Coyne joined the crew for the summer and Donnette Goodenow for the fall. Thanks to all the staff, new and old, for a safe and successful 2018. In September, the Recycling Center held its annual document shredding event. Participation for year two was again strong with a total of 1.8 tons of personal documents shredded and recycled. With identity theft on the rise we encourage all residents to take part in this new annual event.

The safety of everyone - hikers, residents and staff – is first and foremost at the Transfer Station and Recycling Center. The facility is a busy place particularly in the summer months; please be aware of your speed and surroundings. There is no public access allowed when the facility is closed. Snow removal and cell tower contractors need access to the facility, so the gate may be partially open for their access. We are not open to the public until the gate is fully open. We make every effort to be open during the posted times, but occasionally we may open late or be closed entirely due to mechanical issues or inclement weather. The continued decrease in trash left at the gate is always appreciated. Thank you.

In order to provide a safe, clean and efficient facility, residents are asked to adhere to the established guidelines at the facility. Please feel free to ask the staff if you have any questions or concerns. Just a reminder that recycling is mandatory in Harpswell and hazardous waste is not accepted, including paint, antifreeze and bilge water. We provide hazardous waste collection days in the spring and fall. Keep up the good work Harpswell, everyone benefits from increased recycling, composting and the proper disposal of bulk and household waste.

Waste Received		2014	2015	2016	2017	2018
	Recycling Center	1461.1	1445.8	1410.4	1405.6	1462.7
	Transfer Station	986.4	1016.2	1133.1	1333.4	1442.5
	Total Tons	2447.5	2456.8	2543.6	2736.9	2917.9
Recycling Rate						
	Recycling Center	32.7%	33.4%	33.1%	33.1%	35.6%
	Transfer Station	53.6%	55.7%	54.3%	55.5%	55.3%
	Combined Rate	41.4%	43.0%	42.9%	44.1%	44.9%

Road Commissioner

There are more repairs and projects coming in 2019. This summer there will be more roadside clearing of overgrown brush and trees which will allow for much better water flow for storm drainage. The plan is to do two or three roads each year depending on cost. There is funding in the proposed budget to do this and more crack sealing at Mitchell Field. Last fall the maintenance budget covered half of the crack sealing that was done at Mitchell Field.

As for the Capital Road project in 2018, we decided to wait another year to get the funds needed to include Oakhurst Island Road in the project with Laurel Cove and 600 feet of Oakledge Road. Also, on Laurel Cove Road, the Road Commissioner put together a plan for two culverts that need to be changed before redoing the road. The Road Commissioner has been working with the DEP and Army Corps for permission to install new culverts, which will be wrapped into the capital project in 2019. The permit was placed on file until the project moves forward with the addition of Oakhurst Island Road, which will get a new face lift.



Ronald Ponziani

Under the maintenance program in 2018, the Road Commissioner had roadside clearing done by the removal of trees that were ready to fall into the road and brush that was hitting cars as they drove by. Note that the Town's Road Commissioner only has the authority to remove trees or brush on Town Roads. Maine DOT is responsible for Mountain Road, Cundy's Harbor Road, Route 24 to Bailey Island and Route 123 to South Harpswell. The Road Commissioner will take calls about these roads and pass them along to DOT personnel in an effort to expedite the response.

The Road Commissioner asks that people not park any cars in or close to the Town or State roads during times of snowstorms. Please respect the difficult jobs of the plow truck drivers who are worried about hitting cars that are too close. The drivers have enough responsibility without worrying about hitting parked cars or trucks.

The Road Commissioner thanks people for their great support and calls, and does not consider receiving a call a nuisance but rather information that is needed so the Road Commissioner, who oversees road maintenance, can make the situation better for the community.

Tax Collector

There were 5,196 property tax bills sent out in 2018.

Taxes were due on

September 17th and December 17th. Over 97% of real estate taxes have been collected for 2018. This Office has collected over \$13.5 million in taxes and fees. There were 65 liens filed in June to secure payment of 2017 property taxes. Excise tax paid on your vehicles and boats stays in our Town.

2018 Registrations and Applications

Automobiles, trailers & duplicates	6,201
Vehicles online	389
Boats, milfoil upgrades & duplicates	1,478
Documented boats	88
ATVs	130
Snowmobiles	138
Passport Applications	77



Sandra Bichrest and Jill Caldwell

As always it is a pleasure to see you in the Office. Thank you for another great year.

You can re-register your automobiles, boats, snowmobiles and ATVs online, and pay your taxes at:

www.harpswell.maine.gov, click on online services. We also accept credit card transactions in person, although there is a 2.5% fee to do so.

2018 Unpaid Taxes **Indicates taxes paid in full after books closed*

* Adams Bailey C & Peter S	\$326.91	Bulger Brian Patrick & Susan Marie Benson	\$510.95
Allen Harry R	\$451.66	* Calcagni Richard T & Thomas R & Luann L	\$1,375.70
Anderson Donna M	\$1,110.67	Campbell Douglas & Julia R	\$852.77
* Andrews Sharalyn Morrison & David	\$369.36	* Caron Jeffrey C	\$881.93
Barker Martha DeLyra & George Trustees		Caron-Kelley Christine M & Edward K	
Barker Rev Fam Tr	\$1,657.95	Kelley	\$1,408.29
Below Benjamin F & Lisa Ellen Haskins	\$1,969.27	Carriage Cottage Industries LLC	\$1,271.38
* Betjemann Christopher H III	\$406.85	* Cary Kenneth C Jr & Robert R	\$2,077.16
Bibber Sally M	\$954.50	* Casertano Nicholas Jr & Robin	\$1,782.00
Blondin Kristin A & Jason Kennedy &		Catlin Betty Lou	\$1,325.81
Kesha L & Kayla N	\$357.05	Catlin Betty Lou	\$1,241.57
Boissonneault George	\$11.02	Center Island Terrace LLC	\$1,511.78
Bourgoin Marie P Hrs of	\$981.39	Center Island Terrace LLC	\$2,383.34
Boyington Harlon J Jr	\$912.71	Chipman Ronald E	\$1,564.27
Breitkopf F c/o Andrew & Elizabeth Ziegler	\$481.79	Chipman Ronald E & Ramona L D	\$1,344.60
* Brilliant Marie L	\$646.05	Christman Bonnie D Pers Rep Estate Of	
Brimmer Jodi c/o Sherry Gilley	\$70.63	Dorothy Skillings	\$881.28
Brockett George Hrs of Rose c/o Debra		Coffin Jon Jr, Brian, Marie Pennell, Roger	
Kaler	\$911.09	Sirois & Alfred	\$32.40
Brown Anne c/o Michael Granahan Pers Rep		Colburn David N	\$835.92
of Estate	\$1,511.78	Colburn David N	\$633.74
Brown Anne c/o Michael Granahan Pers Rep		Colburn David Nelson	\$2,614.68
of Estate	\$1,198.80	* Collimore Kevin G & Kathleen M	\$857.63
Brown Brandon c/o Amy Theberge	\$78.78	* Collins Gary P	\$247.53
* Brown Roland c/o William Dumas	\$1,416.88	Cornish Anthony	\$40.18
Brynga Edward J	\$626.29	Cort Ann S	\$1,340.62
* Buckner Jessica L	\$68.05	Coyne James O & John J	\$3,001.54

2018 Unpaid Taxes (Continued) *Indicates taxes paid in full after books closed

Crosman Jamie	\$270.54	Hansen John Henry	\$106.27
Darling Stephen & Samuel Hrs of c/o		Havas Peter	\$662.16
* Tammy Lauritsen	\$183.14	Henning Paul D & John A Co-Trustees	\$2,386.58
Darling Stephen & Samuel Hrs of c/o		Herrick Wendy & Jeff Audet	\$205.42
* Tammy Lauritsen	\$1,476.78	Holdel Lori	\$36.94
Davis Everett Sr Trustee	\$356.40	Hollingshead Aaron	\$1,338.77
Davis Everett Sr Trustee	\$792.50	Holowach Scott & Monique	\$1,520.21
* Deshaies Andrea J	\$1,461.15	Hood Robert A	\$2,790.94
Desjardins John	\$729.65	Howard Nancy J c/o Linda K Lowell	\$968.11
* Dolly Barry & Sandra	\$1,769.36	Hunter Mary K & James P Parakilas c/o Rico	
* Dorsey Mark M	\$2,797.52	* Alston	\$800.60
* Duhme David Ware	\$1,181.82	* Jamison Benton N & Phyllis R	\$1,663.09
Dunn Janelle Marie & Frederick	\$2,509.70	* Johnson, Walter L	\$390.73
Dunning Hrs of -Gertrude Piscezek & Hrs of		* Jukes Michael A & Jane A	\$893.91
John Farmer	\$604.86	Kane Mitchell E & Alice C	\$604.58
Dunning Hrs of -Gertrude Piscezek & Hrs		* Keeney A c/o Matthew Keeney	\$1,822.82
of John Farmer	\$434.77	Kelley Edward L & Patricia E	\$938.88
Dunphy Jean M	\$778.65	Koenig Lisa, Linda Ingram, Daniel & Laurie	
* Durham Natasha	\$2,486.38	Bowie	\$1,493.64
Englehardt Jon P & Mary T	\$1,356.08	* Lamm Theron J & Christy D	\$969.08
* Equity Trust Co Custodian Gary F Vincent	\$518.98	Lauze Kevin N	\$1,750.90
Evans Barry	\$618.84	Lavigne John	\$949.32
Farlow Rebecca & Celeste C Lepez & John		Leeman Christopher Per rep of Carol	
B Bernier III	\$1,000.00	Leeman	\$401.36
Farmer John L Hrs of	\$63.50	* Letourneau Louise M	\$1,211.11
Farmer Justin C Hrs of John L & Belinda D	\$1,014.12	Levander EdwinC c/o Catherine Dolton	\$707.05
Farmer Justin C	\$1,472.47	Levander EdwinC c/o Catherine Dolton	\$2,431.25
* Flagg Lewis W & Susan E	\$1,600.23	Lloyd Joane K	\$176.90
Furbish Linda Morgan	\$1,332.29	Lloyd Joane K	\$2,340.89
Galanek Mitchell S	\$2,809.74	Lumbert Robert E c/o Ethel Jarvi	\$2,079.38
* Ganske Steffan W	\$2,249.21	Luscher Bettina	\$1,649.29
* Gelwick Beverly P Trustee	\$1,267.30	* Lynch Mary Anne c/o Jesse Lynch Pers Rep	\$478.87
* Gelwick Beverly P Trustee	\$552.42	Maine Wharf Ventures LLCs	\$3,628.31
Gelwick-Luecke Jennifer & Allen c/o		Maney Harold	\$64.80
* Gelwick	\$514.84	Maney Harold Sr	\$933.77
Giberson Bruce A & Glenys N	\$4,718.74	Marando Michael & Denise	\$692.73
Gilliam Marcia	\$797.95	Marr Maurita	\$2,966.54
Gilliam Marcia	\$1,181.37	Matthes Kai & Carrie Jean	\$2,570.36
Gilmore Kevin	\$653.83	Matthews David C	\$826.17
Goff Barbara, Anthony, Julie, Timothy &		Matthews Sandra	\$76.46
* Brenda	\$936.68	Mayer Joan C	\$388.15
Goguen Wilfred & Cheryl	\$1,051.70	McCabe Michael R c/o Robert Coombs II	\$795.74
Graham Robert E	\$2,118.31	* Mello Rosemarie & David	\$1,325.16
Graves Marilyn A	\$1,205.28	* Mezzacappa Jonathan	\$2,726.13
Graybill Warren Jr & Ashley	\$578.02	* Millar Daniel S & Lorrie K	\$1,287.21
Greenleaf Virginia & Calvin J c/o Dennis		Mitchell Lynnette	\$511.27
* Greenleaf	\$193.43	Mockler Murray V	\$268.92
* Griffin Linda C	\$1,421.06	Monroe Paul J & Leigh I Kelly	\$1,714.61
H & K Cove View Cottage LLC	\$948.99	Montgomery Thomas A III & Arlene	\$3,163.70
Hacker E Thomas Marital Trust c/o Michael		* More Tom	\$354.13
* Sheehan & Mary Hacker	\$3,437.64	* Morgan Francis Jr & Dianne P Trustees	\$675.22
* Haley Benjamin Robert	\$1,401.07	* Morgan Francis Jr & Dianne P Trustees	\$1,821.53
Halpin Timothy F	\$859.04	Morgan Mary	\$526.62
* Hamacher Rolf	\$389.12	Morgan Maurice F & Veronica	\$1,223.42
* Hanley Susan K W	\$2,487.95		

2018 Unpaid Taxes **Indicates taxes paid in full after books closed*

Morse Zachary T	\$189.86	* Stoops Ellen M & William E	\$906.87
Murray Paul J & Sandra A	\$1,210.46	* Taylor Anne	\$1,107.43
* Myers Leonard A & Dana	\$965.42	Thibeault Patricia F & Thomas J P	\$615.27
* Nedza Philip C \$ Carolyn H	\$420.87	Tisdale Gregory & Jennifer	\$904.28
Nesbitt James IV & Robert & James		Tisdale Gregory & Jennifer	\$1,416.85
* Alexander & John & Douglas Steele	\$1,192.64	Tisdale Gregory & Jennifer	\$863.13
Nesbitt James IV & Robert & James		Tobey Caroll Sr c/o Tammy Lauritsen	\$332.42
* Alexander & John & Douglas Steele	\$985.28	Tobey Caroll Sr c/o Linda Tobey	\$244.93
O'Connor Kevin M & Mary Bradstreet	\$62.21	* Tondreau Stephen G & Catherin	\$1,059.15
Ormsby Robert ID	\$522.94	Toothaker Rudolph O Jr	\$515.81
Paradis Richard C	\$876.74	* Truscott Martha	\$1,746.36
Parent Norman C	\$2,062.58	TTD-Harpswell LLC	\$2,667.17
Pelkey Beth Ann & Jack P Graf	\$1,743.77	Wallace James & William C & Bea	
Pennell Gary A Per Rep of Estate of Ethel Pennell	\$1,086.05	Cunningham & Mary H & Goodnow, Amy	\$1,448.93
* Perkins Carolyn Ann	\$1,050.25	Wallace Jill A & Silas W Miller & Heidi Jackson	\$637.31
* Perry Mae Belle R	\$389.45	* Wallace Mark	\$113.72
Petroff Stephen Per Rep the Estate of Holman C Petroff	\$332.91	Warburton Paul D	\$1,241.57
* Piel Stobie	\$4,751.78	Ward Lewis V	\$2,225.88
* Pisceczek Gertrude L	\$1,931.69	Ward Timothy	\$1,857.82
* Porter Robert St John	\$822.96	Webster Lisa R	\$1,604.45
Potvin Joshua J	\$527.15	Weinert Frederick & Stephen	\$179.76
Purington Richard & Deanna	\$439.34	Werler Edward	\$743.26
Purinton Bruce G Jr	\$1,116.50	* Woodward Peter J & Patricia	\$1,137.89
Purinton Bruce G Jr	\$2,829.91	York Adam	\$1,375.06
* Quahog Bay LLC	\$1.35	Zahradka Frank T	\$950.67
* Quahog Bay LLC	\$419.58	* Zdanowicz Stephen & Laura	\$661.29
* Randall Heather	\$2,669.07	TOTAL	\$257,530.86
Reid Ricky A Jr	\$442.39	2018 UNPAID PERSONAL PROPERTY	
Rice Gould Norma c/o Michael, Timothy, Peter & Rebecca	\$919.51	* Longley Health Center	\$28.51
* Richardson Georgette Y	\$542.37	* Pesce Maine Lobster	\$7.78
Ring Scott D	\$2,774.09	Red Fish & Assoc	\$23.33
* Ring Thomas H	\$292.25	* Waddles Marine Service	\$53.78
Rogers Jon	\$346.03	TOTAL	\$113.40
Rogers Jon	\$1,364.04	2017 TAXES TO LIEN	
* Charles Rose	\$3,093.55	Allen Harry R	\$419.13
* Sammons Margaret A	\$4,557.33	Anderson Donna M	\$1,107.24
Savage George W	\$394.63	Below Bejamin F & Lisa Ellen Haskins	\$1,190.57
Savage George W	\$980.42	Blondin Kristin A & Jason Kennedy & Kesha L & Kayla N	\$702.20
Sawin Martica R & Martica S & Eugenia Trustees	\$807.08	Brockett George Hrs of & Rose c/o Debra Kaler	\$908.28
Sawin Martica R & Martica S & Eugenia Trustees	\$2,058.69	Brown Anne c/o Michael Granahan Pers Rep Est	\$1,507.12
Schmon Marie M Trustee of the Marie M Schmon Rev Liv Trust	\$20.00	Brown Anne c/o Michael Granahan Pers Rep Est	\$1,195.10
* Seretakis Dimitri L & Anthony	\$516.46	Carriage Cottage Industries LLC	\$1,267.45
* Slayton Philip W & Christina A Trustees	\$4,155.62	* Catlin Betty Lou	\$166.94
* Small Gary & Ania	\$4,276.29	Coffin Jon, Brian D, Marie Pennell, Roger Sirois & Alfred	\$32.30
* Smith James E & Ruth E	\$3,024.54	Colburn David N	\$833.34
* Smith Jeanne P & Keith L	\$1,816.02	Colburn David N	\$631.79
* Spellman Martin A & Sherril J Co Trustees	\$1,145.66	Colburn David Nelson	\$1,863.38
* Sprague J Howard & Rosemary H	\$1,195.88		
* Steinhilber Torr	\$220.00		

Coyne James O & John J	\$2,992.27
Evans Barry	\$616.93
Furbish Linda Morgan	\$1,328.18
Graham Robert E	\$2,111.77
Hodell Lori	\$36.82
Hollingshead Aaron	\$1,334.64
Kane Mitchell E & Alice C	\$602.72
Koenig Lisa & Linda Ingram & Daniel T & Laurie A Bowie	\$1,489.03
Lauze Kevin N	\$1,655.61
Marr Maurita	\$2,941.88
Murray Paul J & Sandra A	\$1,142.59
O'Connor Kevin M & Mary Bradstreet	\$62.02
Ormsby Robert ID	\$521.32
Parent Norman C	\$2,056.22
Pisceczek Gertrude L	\$1,921.65
Ring Scott	\$2,795.24
Rogers Jon M	\$344.96
Rogers Jon M	\$1,359.83
Savage George W	\$393.41
Savage George W	\$977.40
Tobey Carroll Sr c/o Tammy Lauritsen	\$331.40
Warburton Paul D	\$1,237.74
Ward Lewis V	\$2,219.01
Ward Timothy N	\$1,835.72
Webster Lisa R	\$1,599.50
TOTAL	\$45,732.70

2017 UNPAID PERSONAL PROPERTY

* Pesce Maine Lobster	\$7.75
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2016 TAXES TO LIEN

Coffin Jon, Brian D, L Pennell, Roger Sirois & Alfred	\$32.00
Hodell Lori	\$68.48
O'Connor Kevin M & Mary Bradstreet	\$93.44
Parent Norman C	\$2,037.12
TOTAL	\$2,231.04

2015 TAXES TO LIEN

Coffin Jon, Brian D, L Pennell, Roger Sirois & Alfred	\$31.20
Davis Michael	\$4.37
Hodell Lori	\$97.97
O'Connor Kevin M & Mary Bradstreet	\$122.30
Parent Norman C	\$1,986.19
TOTAL	\$2,242.03

2014 TAXES TO LIEN

Coffin Jon, Brian D, L Pennell, Roger Sirois & Alfred	\$30.50
Davis Michael	\$4.27
Hodell Lori	\$95.77
O'Connor Kevin M & Mary Bradstreet	\$119.56
TOTAL	\$250.10

2013 TAXES TO LIEN

Coffin Jon, Brian D, L Pennell, Roger Sirois & Alfred	\$28.90
Davis Michael	\$77.45
Hodell Lori	\$90.75
O'Connor Kevin M & Mary Bradstreet	\$113.29
TOTAL	\$310.39

2012 TAXES TO LIEN

Coffin Jon, Brian D, L Pennell, Roger Sirois & Alfred	\$28.80
Davis Michael	\$77.18
Hodell Lori	\$91.43
O'Connor Kevin M & Mary Bradstreet	\$199.30
TOTAL	\$396.71

2011 TAXES TO LIEN

Coffin Jon, Brian D, L Pennell, Roger Sirois & Alfred	\$29.00
Davis Michael	\$77.72
Hodell Lori	\$91.06
TOTAL	\$197.78

2010 TAXES TO LIEN

Davis Michael	\$80.40
Hodell Lori	\$96.60
TOTAL	\$177.00

2009 TAXES TO LIEN

Davis Michael	\$82.95
Hodell Lori	\$81.83
TOTAL	\$164.78

TAXES TO LIEN

Lori Hodell - 2008	\$81.83
Lori Hodell - 2007	\$77.09
Lori Hodell - 2006	\$152.92
Lori Hodell - 2005	\$90.68
TOTAL	\$402.52

2018 ABATEMENTS

Goodwin Kimball O	\$526.82
Kennedy Deane & Kathleen	\$336.96
Mohr John W & aka Taxatoll.com	\$14.26
Eastman Elizabeth L	\$2,505.17
Eastman Elizabeth L Pers Rep Est John Eastman	\$2,523.31
TOTAL	\$5,906.52

2018 SUPPLEMENTALS

Eastman Elizabeth L Pers Rep Est John Eastman	\$2,505.17
Eastman Elizabeth L	\$2,523.31
TOTAL	\$5,028.48

Town Clerk

Dogs: 1,059 dogs and 1 kennel licensed

All dogs six months and older must be licensed. You must provide a current rabies certificate and proof of spaying or neutering. All licenses expire December 31. The Town Clerk's Office holds a rabies clinic with the Coastal Humane Society at the Town Office in the beginning of January for any dog or cat that needs to be vaccinated. Those who attend need to bring a copy of the animal's last rabies certificate if it is not on file in the Town Clerk's Office. You can also register your dogs online through a link at harpswell.maine.gov

Hunting / Fishing Licenses: 274 licenses issued

When purchasing a hunting or archery license for the first time from our office, you must provide proof of having a previous license or proof of having taken a safety course. Hunting and fishing licenses can be purchased online through a link at harpswell.maine.gov

Elections & Town Meetings:

	Votes Cast	
<u>March 10, 2018</u>	430	9%
Annual Town Meeting		
<u>May 24, 2018</u>	7 Voters	
M.S.A.D. 75 District Meeting	Attended	
<u>June 12, 2018</u>	1,637	40%
State Primary 7 Referendum		
M.S.A.D. 75 District Budget Validation		
Municipal Referendum		
<u>November 6, 2018</u>	3,248	78%
State General Referendum		
Municipal Referendum		

Shellfish Licenses:

Commercial Resident	49
Commercial Non-Resident	5
Commercial Senior Resident	7
Commercial Senior Non-Resident	1
Commercial Student	2
Recreational Resident	123
Recreational Non-Resident	11

Moorings: 2,408

Residents & Taxpayers	2,205
Non-Residents	95
Rentals	93
State of Maine	11
Town of Harpswell	4

Vital Records Issued:

Marriage	145
Birth	61
Death	180
Marriage licenses	43

Copies of marriage, birth and death records are \$15.00 for the first copy and \$6.00 for each additional copy purchased at the same time. Marriage licenses are \$40. The purchaser must show proof that they have a "direct and legitimate interest in the record requested".

Notary Services: 334

Businesses Registered: 12



Cathy Doughty and Rosalind Knight

Vital Statistics

Births: 31

Marriages: 43

Deaths: 55

We said farewell to the following people this past year:

George W. Geannikis	1/4	70	Lilyan Rose Brower	7/8	83
Thompson M. Colkitt Jr.	1/6	70	Anne T. Brown	7/18	82
Patricia Stilphen	1/14	82	Thomas Clark Parker	8/4	54
Jane D. Barnes	1/21	88	John L. Farmer Sr.	8/5	68
Robert E. Lumbert	1/25	87	Richard Jerome Murphy	8/8	96
Capt. Lawrence(Larry) Foley	1/28	84	William L. Simonsen	8/20	71
Donald M. Saxton	2/7	68	Barbara A. Barton	8/22	88
Helen Margaret Libby	2/10	54	James Albert Raslavsky	8/23	72
Maxine D. Croxford	2/25	87	Kathryn Elizabeth Hadden	8/24	97
Amory McLellan Patten	2/27	87	Mary Anne Lynch	8/28	66
Donald W. Anderson	3/7	85	Marlene Dorothy Tanner	8/28	70
Peter James Coffin	3/9	39	Gary P. Collins	9/1	67
Mary Joan Waddle	3/19	87	Aleksandr Dillon Shackleton	9/5	<1
Marie Louise Berizzi	3/24	93	Kimball M. Page	9/9	89
Robert P. Rio	3/29	78	David L. Morgan	9/9	60
Carolee A. Brown	4/19	80	Charles J. Butt	9/14	93
Daniel John Boland	4/20	83	Norma Powell	9/16	93
Herbert B. Pressman	4/29	60	Elizabeth P. Douglas	9/23	79
Todd R. Thompson	5/1	54	Gertrude L. Heath	9/28	89
Peter Riesenber	5/14	92	Edwin Leroy Dunlap Sr.	9/29	81
Edward S. Cabot	5/15	80	Marie P. Bourgoin	10/26	86
Robert L. Douglas	6/7	74	Robert C. Davis Jr.	11/10	77
Harriet Holmes Richards	6/16	79	Marguerite Lydia Howell	12/6	65
Dann Allen Pulsifer	6/23	73	Francis T. Morgan Jr.	12/14	75
Clarence Adelbert Richards	6/23	89	Martin Murray Brower	12/21	90
Judy A. Beaulieu	6/27	66	David S. Merriman	12/22	73
Nicolaas Christiaan Kist	7/4	89	June I. Rowland	12/31	89
Richard E. Wyer	7/7	82			

Treasurer

At the end of 2018, the Town's net position (total assets in excess of total liabilities) was \$14.6 million, up from \$14.3 million as of December 31, 2017. The single largest component of the Town's net position is its investment in capital assets (land, buildings, infrastructure and equipment), net of the debt incurred to construct or purchase these assets. Net capital assets totaled \$9.4 million and \$9.5 million at the end of 2018 and 2017, respectively. The remainder of the Town's net position is primarily its cash balances of \$5 million.

The 2017 Town Meeting approved up to \$5 million for the Mitchell Field pier project, however, responses to the Town's request for proposals proved that estimate to be high. At the end of 2017, the preliminary estimate was revised to reflect the winning bid of \$3.2 million, as well as estimates of engineering and project management costs, an estimated contingency reserve and expected costs of issuing Town of Harpswell general obligation bonds which would be used to fund the project. The revised total cost was anticipated to be \$3.5 million.

As the project got underway, the contractor who was awarded the contract revised the work plan with the Town's concurrence and ultimately reduced contract cost to \$ 2.8 million. None of the contingency reserve that had been projected was used.

A bond anticipation note had been issued in December 2017 to provide short-term funding for the project. In February 2018, the Board of Selectmen and the staff began preparing for the initial public offering of Town of Harpswell bonds which was successfully completed on April 9, 2018 as the bonds were purchased at a premium of \$112,963 generating total proceeds of \$3.613 million.

The bonds have a true interest cost of 2.94% and will be repaid over a 20-year period, however, there will be no principal payments until 2021.

This repayment schedule was designed to moderate the impact on the taxpayers of the Town's increased debt.

As a result of the favorable contract changes, the total cost of the pier demolition was \$3.1 million, which included \$65,000 in bond issuance costs. Total proceeds from the issue therefore exceeded total costs by approximately \$500,000. This excess, along with any interest earned, will be used to service the debt in 2019, 2020 and 2021. The bond premium was used to make the first interest payment on the debt in 2018.

In connection with the bond issuance, two rating agencies analyzed the Town's financial capacity and management which resulted in a AAA rating by S & P and a Aa2 rating by Moody's. Only 8 other Maine municipalities have bonds which carry the AAA rating and of these, Harpswell is the smallest. The rating reports can be found on the Town's website.

In addition to the 2018 bonds, the Town has other outstanding debt of \$1.285 million which will be repaid through 2024.

The Town's 5-year capital plan was updated in 2018. The proposed 2019 appropriations include significant increases to its capital reserves, including roads, emergency vehicles, facilities and Mitchell Field. The road reserve will be used in 2019 to rehabilitate Laurel Cove and Oakhurst Island roads and a portion of Oakledge road. The Emergency Vehicle Committee is considering the specific vehicle(s) to recommend for replacement in 2019. The HVAC system in the Town office building has become problematic and the Energy and Technology Committee is analyzing possible solutions. The Mitchell Field Committee is asking that a reserve be established for the construction of a boat launch. This would be in addition to the new ramp and float system, the cost of which will be appropriated from the existing Mitchell Field reserve. Both of the Mitchell Field projects are expected to be eligible for 50% grant funding.

The Recycling Center building is in need of repair and consideration is being given to parking improvements, the engineering of which may occur in 2019. Additionally, the Manager at the center is considering a four-compactor system, rather than the current two-compactor system as a method for increasing the efficiency of trash and recyclable material disposal. The cost of these projects is thought to be in the \$800,000 to \$1 million range.

Consideration continues to be given to an expansion of the centralized emergency services building on Mountain Road. While this project may not be completed in the next five years, a reserve for site planning and potentially building design was established in 2017 and remains available.

During 2018, the Town purchased a backhoe for use primarily at the Transfer Station (\$95,200) and an airboat for use by the Town's marine patrol (\$80,000). Additionally, the Mackerel Cove boat launch was replaced (\$86,000 including grant funds) and improvements were made to the drainage system at the Town Office (\$20,000).

On the operational side, one of the largest drivers of the municipal budget continues to be the support of the Town's three volunteer fire departments. The Town continues to fund the purchase of all fire and rescue vehicles, which it has done since 2009. The cost of the nine vehicles it has purchased is a little over \$2 million. Two of the Town's three ambulances were purchased in 2009 and may need replacement or upgrading in the next few years. Additionally, the Town has contracted for the services of a paramedic on duty 24/7 since 2011 at a current annual cost of approximately \$285,000. In 2017, the Town hired a full-time fire administrator and in 2018 began providing firefighting assistance during weekdays at an annual cost of \$188,000. Notwithstanding this support of their efforts, the volunteer departments have indicated that in future years, they may need operational support in excess of the \$60,000 per department which the Town currently provides.

The collection rate of real estate taxes continues to exceed 97% in the year of assessment. As property taxes are due in September and December, the Town must borrow on a short-term basis to fund its budgeted expenditures. \$2.5 million was borrowed in 2018 and repaid prior to year-end with an interest cost of \$17,216.

The Town funds nearly 50% of its municipal budget with revenues from sources other than property taxes, e.g. excise tax, mooring, permitting and transfer station fees, as well as fund balance. Excise tax receipts in 2018 increased by more than \$50,000 to \$1.33 million, continuing an upward trend that began in 2010. Transfer station revenues increased as well, with each of these increases pointing to an improved economic environment.

2018 budgeted amounts that were not fully expended lapsed to the general fund. This included unexpended funds for the planning office (\$16,000), employee benefits (\$30,000) and municipal fire assistance (\$57,000). An additional \$48,000 relating to fire assistance had been carried over to 2018, but was not used and therefore lapsed to the general fund. These amounts are available to reduce the 2019 tax commitment.

The 2018 tax rate increased less than 1% from 2017 as increases in the Town's assessments by MSAD 75 and Cumberland County were minimal and net municipal appropriations were offset by increases in the property tax base. The administration of the Town will work, as always, to keep costs down and manage non-property tax revenues in order to avoid spikes in the tax rate, without reducing the quality of services provided.

Finally, all of us can take pride in knowing that S & P rated Harpswell bonds higher than those of the Federal government, the State of Maine and many other municipalities because of our healthy financial position, low debt levels, a good economy and strong management.

Debt Service on Long-Term Debt

2019-- 2037 (Dollar amounts in thousands)

Issue	Interest Rate, %	Original Amount	Balance 1/1/2019	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028 Thereafter
Amortization:													
Existing Debt													
2009 G. O. Bond	2.08 - 5.58	\$650.0	\$65.0	\$65.0									
2010 G. O. Bond	2.0 - 5.5	\$600.0	\$120.0	\$60.0	\$60.0								
2011 G. O. Bond	2.12 - 5.62	\$800.0	\$240.0	\$80.0	\$80.0	\$80.0							
2013 G. O. Bond	.60-2.38	\$1,000.0	\$500.0	\$100.0	\$100.0	\$100.0	\$100.0						
2014 G. O. Bond	2.3	\$600.0	\$360.0	\$60.0	\$60.0	\$60.0	\$60.0	\$60.0	\$60.0				
2018 G. O. Bond		\$3,500.0	\$3,500.0			\$195.0	\$195.0	\$195.0	\$195.0	\$195.0	\$195.0	\$195.0	\$1,940.0
Total	2.924		\$1,285.0	\$365.0	\$300.0	\$435.0	\$355.0	\$355.0	\$255.0	\$195.0	\$195.0	\$195.0	\$1,940.0
Interest				\$144.2	\$138.2	\$131.8	\$116.9	\$103.6	\$90.0	\$82.8	\$77.0	\$71.1	\$65.2
Total Debt Service				\$509.2	\$438.2	\$566.8	\$471.9	\$458.6	\$345.0	\$277.8	\$272.0	\$266.1	\$2,269.4
Less: Amounts to be paid with excess bond proceeds			(\$118.0)	(\$118.0)	(\$118.0)	(\$286.0)							
Total Debt Service to be appropriated				\$391.2	\$320.2	\$280.8	\$471.9	\$458.6	\$345.0	\$277.8	\$272.0	\$266.1	\$2,269.4

Notes: 2009 Issue: Ash Point Road rehabilitation

2010 Issue: Emergency Services Vehicles

2011 Issue: Road projects, including Lowell's Cove, Lane & Little Island Roads; Bethel Point culvert replacement

2013 Issue: Road projects, including Shore Acres, Thompson, Hildreth, Wharf & Long Point roads.

2014 Issue: Road projects, including Bayview, Abner Point and Steamboat Wharf roads and Washington Avenue.

2018 Issue: Pier demolition

Marguerite Kelly, Treasurer



CUMBERLAND COUNTY SHERIFF'S OFFICE

- Kevin J. Joyce
SHERIFF
- Naldo S. Gagnon
CHIEF DEPUTY

36 COUNTY WAY, PORTLAND, MAINE 04102

PHONE (207)774-1444 – FAX (207)828-2373

January 25, 2019

Dear Citizens of Harpswell,

The Cumberland County Sheriff's Office has had the honor and privilege of serving your community for more than three decades. The Sheriff's Office remains committed to providing the Town of Harpswell with the most efficient, professional and community oriented law enforcement services.

During the past year, the Harpswell Contract Deputies saw a 2% decrease in the number of calls for service that they responded to. Associated with the decrease, was the slight decrease in burglaries, criminal mischief/trespass complaints and a substantial decrease in domestic violence related complaints. Also, the Harpswell Deputies continued to be more aggressive in their traffic enforcement initiatives, by focusing on traffic related violations which increased by 62 more traffic stops than in 2017.

The Cumberland County Sheriff's Office Marine Patrol unit was pleased to acquire the use of the new airboat in August, which has greatly benefited their efforts to complete water sampling as well as accessing clam flats that were more difficult with a conventional boat. The Marine Patrol unit experienced a 36% increase in over-all marine resources activity as compared to 2017.

The Cumberland County Sheriff's Law Enforcement Division is preparing for National Re-accreditation which will occur in June of 2019. We look forward to continual improvement in our law enforcement services as we move into the new year.

It is an honor serving as your Sheriff. Thank you for your support. Please remember that my door is always open. I value customer service, and I value your suggestions and input.

Best Regards,

Kevin J. Joyce, Sheriff

☐ JAIL 50 County Way, Portland, ME 04102 (207) 774-5939 – FAX (207) 879-5600

NATURE OF INCIDENT	Total
911 Cell Hang Up	158
911 Hang Up	37
911 Misdial	27
Abandoned Vehicle	3
Accident w/Property Damage	82
Accident w/Personal Injury	15
Agency Assistance	175
Alarm	164
Animal Euthanize	11
Animal Problem	22
Assault – Simple	4
Assist Fire Department	2
Attempt to Locate	76
Bail Check	3
Burglary	10
Burglary to Motor Vehicle	17
Concealed Firearms Request	18
Child Abuse or Neglect	1
Citizen Assist	183
Citizen Dispute	12
Civil Dispute	6
Community Policing	28
Court Service	48
Criminal Mischief	12
Criminal Trespass	21
Cruiser Accident	1
Custodial Interference	2
Death Unattended/Attended	6
Debris in Road	4
Message Delivery	1
Depriving Owner of Vehicle	1
Direct Traffic	1

NATURE OF INCIDENT	Total
Disabled Vehicle	20
Disorderly Conduct	1
Disturbance	20
Domestic Violence	3
Domestic Assault	3
Domestic Verbal Argument	12
Controlled Substance Problem	4
Evidence Tech. Work Order	6
Escort	5
Explosives Problem	1
False Information to Police	1
Family Fight	1
FI Outside Fire	1
Fireworks	15
Fish and Game Violation	25
Incident Follow up	4
Found Property	10
Fraud	50
Harassment	13
Information Report	40
Inspection Permit	4
Intoxicated Person	2
Juvenile Problem	13
Litter/Pollution/Public Health	3
Lost Property	6
Marine Assist to DMR	22
Marine Conservation	187
Marine Harvester Inspection	241
Marine Resource Boat Patrol	34
Marine Resource Inspection	3
Mental Health Event	13
Official Misconduct	4

NATURE OF INCIDENT	Total
Missing / Lost Person	9
Noise Complaint	12
Operating Under Influence	1
Overdose	2
Parking Problem	12
Pedestrian Check	5
Probation/Parole Violation	2
Property Check	703
Relay / Transfer	2
Prescription Drug Disposal	1
Search Warrant	1
Sex Offender Reg. Verification	13
Sex Offense	6
Speed Complaint	15
Suicide Attempt/Suicide	7
Suspicious Pers./Circumstance	78
Theft	28
Theft-Motorcycle	1
Theft-Vehicle	1
Threatening	9
Traffic Detail	52
Traffic Hazard	24
Traffic Violation	414
Underage Drinking	2
Unsecure Premise	6
Vehicle off Road No Damage	16
VIN Number Inspection	8
VIPS Detail/Event	4
VIPS Sign Trailer	3
Walk-in Paperwork	3
Wanted Person	5
Weapons Offense	17
Welfare Check	53
Total Incidents	3,433

Harpswell Sheriff's Statistics

Month	Calls for Service	Citations	Traffic Warnings	Traffic Stops	Reportable Accidents	Non-Reportable Accidents
January	232	10	17	22	9	2
February	246	19	10	27	6	1
March	308	24	31	55	3	0
April	275	19	44	68	7	1
May	308	17	28	56	6	1
June	338	7	38	51	4	3
July	345	7	17	31	7	2
August	359	6	11	21	4	4
September	292	3	7	11	5	4
October	263	10	8	18	4	5
November	236	1	10	19	6	0
December	231	11	18	35	10	4
Total	3,433	134	239	414	71	27

Marine Patrol Statistics

Total Coves Checked	5,065
Total Landings Checked	1,057
Total Marine Resource Inspections	8
Total Marine Digger Inspections	326
Total Bushels Checked	466
Total Assists to DMR	31
Total Fish and Game Violations	25
Total Property Checks	43
Total Assists to Patrol	160
Total Boat Hours	147
Total	7,328

Dear Friends,

It is an honor to represent Maine in the United States Senate. I am grateful for the trust the people of our state have placed in me and welcome this opportunity to share some key accomplishments from this past year.

As Chairman of the Senate Aging Committee, I worked to help ensure the well-being of our seniors. The *SeniorSafe Act* I authored became law last year and is empowering banks, credit unions, and other financial institutions to better protect seniors from financial fraud.

Following extensive committee investigations of prescription drug pricing, additional legislation I crafted became law, ending the egregious practice of pharmacy “gag clauses” that prevented pharmacists from informing patients on how to pay the lowest possible price.

This year, I was also successful in securing an extra \$425 million for Alzheimer’s research—the largest funding increase ever—bringing the total to \$2.34 billion. Additionally, the bipartisan *BOLD Act* I authored will create public health infrastructure to combat Alzheimer’s by promoting education, early diagnosis, and improved care management.

More than 40 million Americans—including 178,000 Mainers—are caregivers for parents, spouses, children, and other loved ones with disabilities or illnesses, such as Alzheimer’s. The *RAISE Family Caregivers Act* I authored was signed into law last year, giving caregivers more resources and training to better balance the full-time job of caregiving. Another law I wrote will help grandparents who are raising grandchildren, largely due to the opioid addiction crisis.

In addition to helping seniors, a major accomplishment over the past year is the increased federal investment in biomedical research that is leading to progress in the fight against numerous devastating diseases. Congress has boosted funding for the National Institutes of Health by \$7 billion in just the last three years, bringing total funding to more than \$39 billion.

One of my highest priorities as Chairman of the Transportation Appropriations Subcommittee is to improve our nation’s crumbling infrastructure and ensure that Maine’s needs are addressed. Since the Better Utilizing Investments to Leverage Development (BUILD) Transportation Grants program, formerly known as TIGER, was established in 2009, I have secured \$160 million for vital transportation projects throughout Maine.

Congress also delivered a Farm Bill last year, which includes many important provisions that will help the agriculture industry in Maine and across the country. Specifically, I secured provisions that will strengthen support for young farmers, improve local farm-to-market efforts, and increase funding for organic research.

Congress took decisive action to address the opioid addiction epidemic. In addition to appropriating \$8.5 billion in federal funding last year, Congress enacted the *SUPPORT for Patients and Communities Act*, a comprehensive package that embraces the multipronged approach I have long advocated for this epidemic: prevention, treatment, recovery, and enforcement to stop drug trafficking.

Maine plays a key role in ensuring a strong national defense. In 2018, Congress provided funding for five ships to be built at Bath Iron Works, which will help to keep our nation safe and provide our skilled shipbuilders a steady job. I also secured more than \$162 million for infrastructure projects at Portsmouth Naval Shipyard to support their important work to overhaul Navy submarines.

A Maine value that always guides me is our unsurpassed work ethic. In December 2018, I cast my 6,834th consecutive vote, continuing my record of never missing a roll-call vote since my Senate service began in 1997.

I appreciate the opportunity to serve Maine in the United States Senate. If ever I can be of assistance to you, please contact one of my state offices or visit my website at www.collins.senate.gov. May 2019 be a good year for you, your family, your community, and our state.

Sincerely,



Susan M. Collins
United States Senator

January 3, 2019

Dear Friends,

As I travel Maine, I hear from people who live in every corner of our state. I hear about their achievements, their successes, their work to improve their communities – I hear about the hope they have for our state. I also hear about our challenges, and all the work we have left to do. As I see it, that’s my job: to listen to you, act where I can to build on what’s good, and work on the tough parts. As 2018 comes to a close, I wanted to take a moment to share an update on some of the work we’re doing in Washington to lift up the accomplishments of Maine people and make progress on the challenges they face.

From Portland to Presque Isle, from Milo to Camden, I hear about the pain that the opioid epidemic is inflicting on Maine communities. I’ve met with Maine people in recovery, family members of those struggling with substance use disorders, treatment providers, and law enforcement officials to learn about their experiences with this terrible disease, and everyone agrees that in order to fully respond to these problems, we need a stronger federal effort to end the opioid epidemic. Fortunately, some help is on the way – in October, we overwhelmingly passed a sweeping, bipartisan opioids bill. I’ve pushed hard for this type of legislation and was proud to have provisions I’ve advocated for included in the bill. These priorities have been guided by the voices of Maine people, and we’ll keep working to confront this tragic problem.

I’ve also worked to strengthen the future of our forest economy. Maine’s forests have powered our state’s economy for generations, especially in our rural communities. So, when rapid shifts in the market led to the closure of many pulp and paper mills and biomass power plants, it required a collaborative approach to support future growth in this important industry. That’s why, together with the other members of the state’s Congressional delegation, I pushed to establish the Economic Development Assessment Team (EDAT). This integrated, multiagency effort aims to foster innovation and commercialization in Maine’s forest economy, and we’re already seeing the benefits: in recent months, several forest industry businesses have announced significant investments into Maine operations, and in September 2018, the Forest Opportunity Roadmap (FOR)/Maine released an action plan to make sure this industry, and the rural communities it supports, can continue to thrive for generations to come.

As I close this letter, please allow me to express my gratitude to each of you – for your dedication to our state, and to one another. It’s often said that Maine is like a big small town (with very long streets)—that’s because at our heart, we’re one big community. It’s not only a pleasure to serve you—it’s a pleasure to know you. Thank you for being the reason Maine is so special. Mary and I hope that 2019 will be a good year for you, your family, your community, and our great State.

Best,



Angus S. King
United States Senator



HELLIE PINGREE
CONGRESS OF THE UNITED STATES
1ST DISTRICT, MAINE

Dear Friends,

I hope this message finds you well. I am honored to represent you and your family and am grateful for the chance to offer both an update from Congress and my thoughts on the year ahead.

In Maine, we care less about political parties than about getting the job done. That's why I'm happy to report several recent victories I had reaching across the aisle to address issues important to our state.

Signed into law after months of deadlock, the 2018 Farm Bill contained several provisions I introduced. We were able to boost local food investment and organic research programs that are important to the Maine farmers driving a resurgence in our agricultural economy. The bill also created a pilot program to help doctors write prescriptions and offer vouchers to patients who need to change their diet but can't afford fresh food. Finally, the legislation included several steps I introduced to reduce food waste, a national problem that is not only costly to the environment and economy, but a missed opportunity to help millions of Americans who don't have enough to eat.

At the end of 2018, the President signed into law legislative language I introduced to assist veterans who had been blindsided by debt with the Department of Veterans Affairs. After hearing from several veterans who did not receive mailings about their debt until it was too late to take action, I introduced a bill to require the VA to improve its notification system. The final legislation requires that veterans have the option of getting electronic notifications and that the VA report on the underlying issues.

And on the House Appropriations Committee, I worked to protect programs that our state relies on, such as small business grants, rural broadband investment, effective responses to the opioid epidemic, shipbuilding at Bath Iron Works, and more.

As a new Congress gets underway, I will keep working with Republicans to make progress on key issues like these. But with Democrats now in the majority, I look forward to having an open debate on problems that have been ignored for too long. This includes the gun violence plaguing our nation, the dangers climate change presents to our country, crushing student loan debt, the influence of big money in politics, and the need all Americans to access affordable health care and prescriptions.

In Washington and Maine, my offices stand ready to answer your questions, listen to feedback, and assist with federal issues and agencies. My hard-working staff helps many hundreds of constituents every year and I welcome the chance to serve you.

Best wishes,

Chellie Pingree
Member of Congress



Senator Brownie Carson
3 State House Station
Augusta, ME 04333-0003
Office (207) 287-1515

P.O. Box 68
Harpswell, Maine 04079

Dear Friends and Residents of Harpswell,

Thank you for the opportunity to continue serving as your State Senator. I am honored to represent the residents of Harpswell in Augusta, and I promise to work hard on your behalf.

I have been appointed to chair the Environment and Natural Resources Committee. The future depends on the health of our environment and the sustainability of our natural resources. During this legislative session, I will work with my colleagues to craft forward-looking legislation to protect our natural resources and promote clean air and water.

I have also been appointed to the Education and Cultural Affairs Committee, which makes policies that support education across our state. I will particularly invest time on early childhood education. I will work to strengthen early learning for Maine's children, including universal access to pre-kindergarten and comprehensive early childhood health screenings, diagnosis and treatment. When identified early, health problems and developmental disabilities can be addressed efficiently, ensuring that all children achieve their full potential. After all, they are Maine's future.

If you have any concerns or ideas for legislation, I am always available. Please feel free to call or email me anytime. We face challenges, but with this group of smart, talented and committed lawmakers, I'm hopeful we can get things done. While we may not always agree, I am always willing to listen to and learn from all sides.

I can be reached at (207) 287-1515 or Brownie.Carson@legislature.maine.gov. I also encourage you to sign up to receive my regular legislative updates. Go to www.mainesenate.org to join my mailing list.

I look forward to working with you in the coming year!

Sincerely,

A handwritten signature in black ink that reads "Brownie Carson".

Brownie Carson
State Senator

Brownie.Carson@legislature.maine.gov
*Fax: (207) 287-1585 * TTY (207) 287-1583 * Toll Free 1-800-423-6900 * Website: legislature.maine.gov/senate*
Brunswick – Freeport – Harpswell – North Yarmouth - Pownal



HOUSE OF REPRESENTATIVES

2 STATE HOUSE STATION
AUGUSTA, MAINE 04333-0002

(207) 287-1400

TTY: (207) 287-4469

Joyce McCreight

155 Gun Point Road

Harpswell, ME 04079

Residence: (207) 449-3293

Jay.McCreight@legislature.maine.gov

Dear Harpswell Residents,

It is an honor to continue my service as your State Representative. Over the next two years, I will be working hard to provide responsive constituent services, advocate for you in Augusta and advance legislation that improves life in our district and in our state.

Over the coming months, we expect to take up over 2,000 separate pieces of legislation covering a wide variety of topics. Top priorities include expanding health care coverage, bringing relief from the opioid crisis, expanding access to renewable energy, reducing student debt, fighting and dealing with the effects of climate change, repairing our roads and bridges, increasing protections for workers and consumers, getting prescription drug costs under control, protecting the independence of seniors and making sure we are caring for our neighbors with disabilities.

We will also be balancing the state budget for the next two years and will work to do so in a way that restores revenue sharing funds for all Maine towns and respects the mandate of the voters to properly fund public education.

This year I am proud to be the new House chair of the Marine Resources Committee, where we will work hard to strengthen our fisheries and make sure that future generations can continue to earn a living from Maine's coastal waters. I have been lobbying to get back on this committee for the last two years because I know how important the working waterfront is to our district.

I also serve on the Veterans and Legal Affairs Committee, which oversees policy related to voting rights, alcohol, tobacco, recreational marijuana, gambling and making sure we are doing right by Maine's veterans.

Whether we are dealing with the above issues or any other topic, I will continue to work with all of my colleagues, regardless of party affiliation, to make sure we're doing the best work we can.

Please contact me if I can be of any help or if you want to discuss or testify on any legislation. My email is jay.mccreight@legislature.maine.gov and my phone number is 449-3293. I also send out monthly email updates and would be honored to include you. Please let me know if you would like to receive them.

Respectfully,

A handwritten signature in black ink that reads "Joyce McCreight".

Joyce "Jay" McCreight
State Representative

District 51

Brunswick (part), Harpswell and West Bath

Bandstand Committee

This year marked the 6th anniversary of the Bandstand and it was a most outstanding year! First and foremost was a stellar lineup of

performances. Again this year, a Friends of the Bandstand grass roots group hosted the 2nd annual "Building Bridges Through Music" fundraising event in order to raise the bar for bringing in marquee performers and to maintain free admission to the public. It was held at the Orr's Island Schoolhouse with music, beverages, hors d'oeuvres and a silent auction offering a wonderful array of gift items and services.



Since the last Town Report, we have welcomed two new members to our committee. Mike Millius is a person well known in the music business. Mike has many connections to individuals and groups of musicians who are helping us to look beyond our local talent for fresh new performers. Also new to the Committee as an associate member is Lee Cheever. Lee is a former educator who has lots of energy and experiences in the area of publicity. Both have been very helpful to this Committee.

Every concert surpassed our previous year's attendance and the weather was cooperative. The donation box at each performance yielded increased funds since we renamed it 'Johnny Cash' and every performer received a standing ovation. At each concert, Pammy's Ice Cream Stand donated a delicious sundae which was raffled off to those who had made a donation. For the last couple of years we have passed around a notebook asking for comments as well as e-mail addresses. With this information we send e-mails each week announcing who will be performing that Thursday. The Town has purchased some replacement batteries for our electrical needs at the Bandstand as per our recommendation. Some batteries have been in place since early 2013.

We wish to thank our audiences for their loyal and enthusiastic support of our programs. The Committee Chair would also like to express personal thanks to all members of the Bandstand Committee.

Board of Appeals

Harpswell's Board of Appeals (BOA), like the Planning Board, differs from many committees in a few fundamental ways:

- Boards are required by statute, committees are not.
- The process followed by the BOA is laid out in statutes or our local ordinances.
- The work done has legal standing.
- Board of Appeals decisions are not subject to review by the Board of Selectmen but can be appealed to Superior Court.

The BOA is comprised of five full voting members and two associate members who are ready to step in when a member is absent. Anyone may appeal a decision of the Codes Enforcement Officer (CEO) within 40 days of the CEO's decision and, through a formal procedure, the BOA will review the facts at a public meeting using the applicable statutes and ordinances, allow anyone to speak on the record, and reach a decision by majority vote.

The BOA meets monthly or as needed, usually the fourth Wednesday of the month. Meetings are held at the Town Office and open to the public. The Board met five times in 2018 and heard six appeals: two were denied, three were withdrawn, and one was referred to the Board of Selectmen for consideration of a consent agreement.

Budget Advisory

The Budget Advisory Committee (BAC) met seven times between mid-October and late-December 2018, reviewing all 56 of the Town's financial accounts and associated sub-accounts. Using guidance provided by the Selectmen, and information provided by the Town Administration, Treasurer and staff, the six-person Committee was able to forward an LD1-compliant budget to the Selectmen for their review and approval. (An LD1-compliant budget is one that, in conjunction with revenue sources, falls at or below a target amount calculated by the State and based on a locality's income and property growth characteristics. Meeting this target is considered a key indicator of sound budget management.) Overall, the review process was smooth, transparent and comprehensive thanks largely to the experience of the Committee members and the effectiveness of the staff in providing necessary information and responding to Committee questions.

While the BAC focused on ways to minimize cost, a number of accounts required increased funding including: road maintenance/repair; costs associated with sanding and snow removal; employee benefits and salary increases for Town employees; and several accounts designed to fund needed capital improvements. The net impact of these and other increases was a budget that was roughly 7.7% higher than 2018. Despite this increase, the BAC considered it to be a prudent investment, not only to address the specific needs identified above, but also to ensure adequate funding for emergency, fire and rescue capabilities, improved Harbormaster services, cultural and recreational services (including Mitchell Field) and health and wellness programs.

Additional context and information can be found in other related reports.

Conservation Commission

Climate Resiliency

In December the Conservation Commission completed the 2017 Maine Coastal Program's Coastal Communities Grant that analyzed the implications of higher tides on Basin Point Road and its adjoining wetland. The location chosen was one of 13 vulnerable Town roads that will be affected with 3.3 feet or 6 feet of sea level rise. The project evaluated plans to elevate Basin Point Road under varying water level heights taking into consideration the ecological impacts of increased sea water flow into the adjoining pond and wetland. Field work and design progressed during the year and findings were presented by the consultants at a public workshop in November. The full report is on line at www.harpswell.me.gov.

The Commission began documenting high tides and storm surge in 2016, but after the powerful winter storms that swept through the community in 2017 and early 2018, it began looking for a way to systematically chronicle data to show changes over time. The Town applied for a Casco Bay Estuary's Partnership's Casco Bay Communities Grant to begin documentation using "Picture Posts." Receipt of the grant provided for the placement of 12 posts at strategic locations in Town and to engage community members in the effort. Each post is topped with a platform that allows for positioning of a camera for photos. An online depository has been set up as a place to upload photos. Citizen scientists are trained and documenting of high tides has begun. Any citizen is welcome to take photos and upload them.



Browntail Moth

Beginning in April and periodically through September, Dr. Elinor Groden, entomologist from University of Maine conducted field trials in Harpswell as part of an effort to manage browntail moth. The Town of Harpswell provided money for this study. The outbreak was heavy this past season especially on the Gun/Long Point peninsula and East Harpswell. By looking at the number of winter nests in the fall, 2019 could see a heavy infestation. It will depend on the spring weather. Dr. Groden stated, in an interim report, that field trials did not reveal any great options for managing the pest using the biorational controls that were tried. Current thinking is to look at web structure and ways to compromise webs while pupae are in the nest.

The Commission will continue to provide information to homeowners about control methods that can be used in winter. When clipping and removing nests is not viable and a homeowner is considering using pesticides, it is especially important that a licensed pesticide applicator is used. Much of the browntail moth infestation is on properties within the 250-foot shoreland zone and many products are especially toxic to marine life and pollinators. As a result, there are State and local regulations as to the type of pesticides and application methods that can be used. Licensed applicators are aware of the limitations and will design an appropriate application plan that is safer.

Conservation Resources Online

The Commission invites you to visit us at <http://www.harpswell.maine.gov> and click on *Environment* located on the left sidebar. The *Climate Resiliency* section includes The Basin Point Road Report. Click on *King Tide Monitoring Photos* for picture post photos. The *Browntail Moth* section includes control methods. We hope you find it informative.

Emergency Vehicles Committee

In 2008, an outside consultant was hired to comment on a proposed Schedule of Replacement for the Fire and Rescue vehicles. This Schedule is reviewed and modified periodically. Originally, the consultant recommended that ambulances be replaced on a 10-year cycle. The Committee decided to extend ambulance replacement to a 15-year cycle.

Since the diesel-powered ambulances servicing Orr's Island and Cundy's Harbor are experiencing high maintenance costs, consideration needs to be given to having the chassis replaced with gasoline engines. If chassis replacements are deemed a priority, there may be a delay in the purchase of a new Fire Engine for use by Orr's-Bailey Island Fire Department to replace a 1991 model.

The Committee will consider these issues and make a recommendation to the Board of Selectmen about what it deems to be the best course of action.

Energy and Technology Committee

During 2018, the Energy and Technology Committee was charged to look into several items and to strategize on how to better serve the community with energy efficient and upgraded technologies.

We have new members and have been directed by the Selectmen to look at our cell coverage and energy savings opportunities (facility building, future buildings, solar, and street lighting).

Our new members have been very active on our Committee, to advise the Town and the community, in the selection of appropriate current technologies, to improve operations, improve services and reduce energy costs. The Committee is actively seeking qualified new members to help fulfill our new role.

We are currently looking at Energy goals for the Selectmen to consider. The guidelines direct that all purchases of energy-consuming equipment, buildings and renovations include in the purchase decision consideration of energy efficiency and reduction of our carbon footprint.

Solar projects are increasingly common throughout the mid-coast and the Committee has been evaluating proposals and sites for several years. We remain ready to proceed, when the conditions are right for the Town of Harpswell.

We will be working with the Selectmen on cable and cell coverage, to provide more selections, availability and reliability. The Committee is exploring methods (power backup and communications) to mitigate these outages in the future.

We look forward to assisting with energy and technology issues in the coming year.

Fire and Rescue Planning Committee

The Fire & Rescue Planning Committee continues in its role to plan for and evaluate fire and emergency medical services (EMS) delivery in Harpswell. The Committee met numerous times in 2018. In 2017, the Town of Harpswell hired its first ever Fire Administrator. In 2018, the Town hired its first per diem firefighters to support weekday response when many volunteers are at work or otherwise unavailable. The Committee continues to evaluate this initiative considering number of hours planned for versus hours worked, services provided, and value added. The Committee recommended that the Town increase two per diem positions to part time to address a shortage created by limiting hours to 20 hours per week when working 12-hour shifts.

The departments continue to work together on volunteer recruitment and retention, and training activities. The Committee continues to play an important role in communications between the fire departments and the Town on these key activities. There are some very successful efforts taking place in Town that bode well for fire and EMS delivery in Harpswell in 2019 and beyond. Those include an ongoing EMT class in Harpswell, a planned emergency drivers' course, and a very successful recruitment drive.

A continuing focus of the Committee is determining the need and potential cost of a central fire station. An architectural study is underway to determine what would be required and what the cost might be to build a

station on a Town-owned site adjacent to the Recycling Center on Mountain Road. However, the need for such a station remains uncertain and is entirely dependent on the viability of our existing volunteer fire stations. Our current “hybrid approach,” which combines municipal resources with our traditional volunteer system continues to work well and remains a very cost-effective way to provide fire and rescue services to the Town. Consequently, continued support of the volunteer stations is both needed and encouraged.

Here are the 2018 response totals for Harpswell’s three fire departments.

Total Responses	186	260	277
Department	Cundy's Harbor Fire Dept	Harpswell Neck Fire & Rescue	Orr's/Bailey Island Fire Department

Further details related to response calls are available on the Town’s website.

Harbor and Waterfront Committee

For most of 2018 the Committee concentrated on reviewing fees for moorings, floats, and the Town dock.

After consideration of fees in other towns, the Committee decided to recommend raising the mooring fee to \$50 per mooring for residents and \$250 for non-residents. However, commercial fishermen could get their first mooring for \$25, but \$50 for additional moorings. The charge for rental moorings would increase from \$100 to \$125. A service mooring would have a charge of \$50. The Committee also recommended a \$10 fee to be on the waiting list. The Board of Selectmen adopted the new fees.

Amendments to the Harbor & Waterfront Ordinance are being proposed to change the definition of service mooring by removing mention of a guest mooring, and creating a stand-alone definition for guest mooring to indicate it cannot be used as a rental mooring and will require permitting from the Army Corps of Engineers as well as from the Town. If Town Meeting concurs, a guest mooring will be added to the Ordinance this year.

The Committee has also begun helping the Harbormaster review aquaculture applications.

Marine Resources Committee

authority from the Maine Department of Marine Resources, the Town is able to regulate when, where and how shellfish is harvested within Harpswell's intertidal mudflats. Through careful consideration, coves can be closed to enhance the survival rate of shellfish from human disruption, while maintaining a reasonable harvest yield in other areas. The Committee plays an important role in making recommendations to the Board of Selectmen about these matters.

From April to the end of September, Harpswell Commercial Shellfish Harvesters participated in 17 Conservation Projects in various coves throughout Harpswell. These projects included Ribbon Worm Eradication, Shellfish Population Assessments and Pollution Mitigation projects.

The purpose of the Marine Resource Committee is to administer and coordinate the shellfish conservation program in Harpswell. With



For 2019, the Harpswell Marine Resource Committee hopes to continue efforts combating predation and climate change by applying strategies that promote and propagate a healthy shellfish habitat.

Mitchell Field Committee

There were several significant changes in 2018 to Mitchell Field. Most dramatic was the removal of the Navy Pier approved at the 2017 Town Meeting. Reed & Reed completed its portion of the project in September at a cost of almost \$2.8M. The removal of the pier makes way for further implementation of the Town Meeting approved waterfront vision pending future Town Meeting approval.

Also in September, the water tower was removed following years of study and debate and a legal proceeding to retain the structure.

In December, the Town signed a lease agreement with Running Tide Technologies (RTT), to operate an oyster hatchery in the Marine Business District. The company has substantially rehabilitated the waterfront garage building for its operations. The Town also granted RTT an option to lease additional area in the Marine Business District for expansion. This low impact marine business includes an agreement for continued public access and parking along the waterfront.

We continued the program to manage invasive plants on Mitchell Field with field mowing, plant removal and professionally-licensed pesticide application along the perimeter of the fields and forest.

The Committee is reviewing the 2007 Master Plan to identify components that may need to be updated. In cooperation with the Maine Coast Fishermen's Association, we conducted a survey of Harpswell fishermen to determine need and interest in using Mitchell Field waterfront facilities. The Master Plan review will be completed in 2019.

The Community Garden Project was transferred to the Recreation Committee where its budget is overseen.

Various maintenance and upgrade activities, such as building cleanout for reuse, removal of structures and barbed wire, and invasive plant burning were accomplished with volunteers under the direction of Don Miskill, the Mitchell Field steward.



View of the Mitchell Field causeway after completion of pier removal

Planning Board

The six-member Planning Board met throughout the year, reviewing 21 applications and conducting 21 site visits. Applicant requests encompassed a wide range of items including consideration of a 12-lot subdivision on Harpswell Neck, requests to tear down and re-build houses and/or associated structures, approval of landscaping and tree cutting plans, amendments to lot lines and sub-division plans, commercial wharf repair and expansion, and the construction of two small parking areas to enhance public access to Harpswell Heritage Land Trust properties. To reach appropriate decisions on these matters, the Board solicited public input whenever possible and the advice of the Town Planner and Code Enforcement Office. However, Board decisions were ultimately driven by existing ordinances.

Because of the importance of Town ordinances in Board decisions, constant attention is given to improving their content and relevance. In the coming year the Board hopes to review and update the Shoreland Zoning Ordinance, the Site Plan Review Ordinance, the Subdivision Ordinance and, working in conjunction the Energy and Technology Committee, the Wireless Communications Facility Ordinance. The Board also intends to monitor the latest information regarding sea level rise to ensure all relevant ordinances incorporate the best available data and guidance on this important issue.

Finally, the Chair would like to thank the hard-working volunteers serving on the Board and, in particular, the dedicated and professional assistance provided by Town Planner Mark Eyerman and Administrative Assistant Diane Plourde.

Recycling Committee

The A. Dennis Moore Recycling Center & Transfer Station operated safely and efficiently during the year 2018. The staff continued ongoing efforts to encourage residents to compost their household food wastes (“anything that grows”) and continued to educate patrons about the benefits of recycling. 2019 marks the 40th anniversary of recycling in Harpswell which began as the Strawberry Creek Recycling Center now known as the A. Dennis Moore Recycling Center & Transfer Station.

Programs & Events

- The annual document shredding day was held in September and was a success.
- The wildflower meadow on the south ash cap was reseeded in an effort to continue supporting stressed species and attract more Monarch Butterflies.
- The facility purchased a much needed new front-end loader to replace the previous one. Thank you for your ongoing support at Town Meeting.
- Household Hazardous Waste Days were held twice: one in the spring and one in the fall. Attendance at both was excellent as usual. Thank you for disposing of hazardous wastes properly.
- The centralized composting volume grew at a remarkable rate thus reducing and offsetting the MSW (trash) tonnage and reducing our costs.



Developments

We learned from two fire incidents at the Recycling Center in 2018 to be better prepared, internally and externally, for these types of situations. Steps are being taken to improve training and to familiarize responders with the facility and its operations.

The management received numerous complaints and was concerned about problems of safety during activities involving solicitation of signatures, campaigning, and promotion of various issues. A policy regarding public use of the facility for activities other than recycling was drafted and needs further refinement based upon legal review.

Future Considerations

The aging infrastructure, equipment and parking lot design needs attention and funding in the next couple of years. Starting in 2019 we hope to have an engineering study completed so we can move forward with recommendations and planning. The goal is to increase efficiency, increase the parking area, and to perform much needed repairs and renovations to the facility, all while keeping an eye on increased safety and accessibility throughout. The staff and Recycling Committee are committed to making the Recycling Center a viable and safe place that will serve the residents of Harpswell for decades to come. The methods, opportunities and problems associated with waste disposal and recycling are changing rapidly and we need to constantly be searching for improved methods.

Revenue Stream

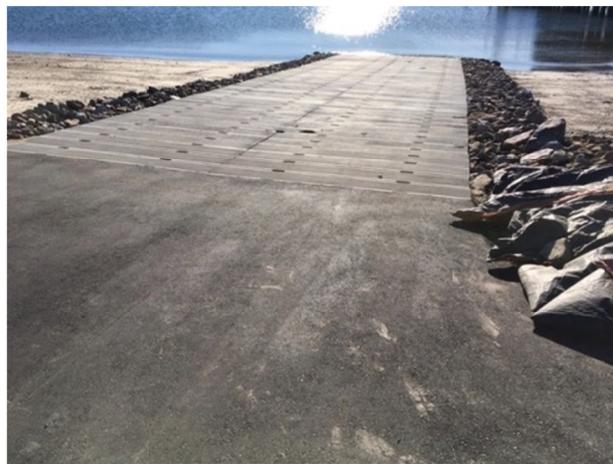
Because of the success of the operations and management, the A. Dennis Moore Recycling Center & Transfer Station continues to generate considerable revenue from disposal fees, returnable bottles and cans, and scrap metal, which helps offset property taxes.

Town Lands Committee

The Town Lands Committee members and additional volunteers actively monitor Town properties to ensure they remain in good condition and are preserved for future generations. Starting in 2018 the Committee began more active monitoring of some of the Town-owned islands as well. While the islands are generally in good condition, this did result in signage being added to indicate Harpswell's ownership and contact information in the event of issues. Also, a number of the islands have landing restrictions during sea bird nesting season which the new signage now reflects. Committee members and volunteers continued ongoing monitoring of Town lands, as well as working through a number of additional projects. Last spring, based upon a request from the community, a couple of large rocks were placed discretely along the northern section of the Giant's Stairs path as resting spots for those with limited mobility. In September, the Giant's Stairs also benefited from Bowdoin College's Common Good day when five students volunteered their time to the community to remove invasive species and make improvements to the walk to the shore at the northern end of the trail.

Improvements were also made at the Bethel Point Landing. Working with the Town, we updated the parking policy to maximize the limited parking resources and added new signage. These changes made the landing more accessible to the general public while continuing historical parking for nearby islands. The Town and Committee continue to monitor this popular landing to maximize its benefit to the community. Improvements were also made to the Mackerel Cove Landing and are in the works for Tide Mill and Pott's Point Landings.

The Committee is looking forward to seeing improvements to a number of Town properties in 2019. We would especially like to thank all the Town officials and Select Board for their continuing support of these improvements. Lastly, anyone interesting in helping preserve Harpswell's great public lands can volunteer to be a steward. This takes a very modest amount of time and is a great way to learn about additional places in Harpswell. If you are interested, contact a member of the Town Lands Committee or fill out a form on the Town's website.



Mackerel Cove boat launch

Harpswell Community Television

As another year passes by, Harpswell Community Television cannot help but reflect on all the technological changes

we have managed to absorb and to integrate into our station. The way media is produced and delivered to viewers seems to be changing on an almost daily basis. We are conscious of the need to keep up with these changes in a practical, economic and accessible way. We are straddling the digital divide by offering public, educational and government (P.E.G.) programming in four different formats, which lets you choose how you view community media.

Around 2012, HC TV 14 started to “livestream” Select Board meetings. We were able to do this because the Town of Harpswell received a capital grant from Comcast to purchase the computer. Due to technological changes, that computer could no longer do the job and needed replacement last summer. Thanks to our viewers for their monetary donations to our 501c3 non-profit, Harpswell Community Broadcasting Corporation (HCBC), which gave us the ability to investigate and purchase another computer, designed specifically to stream to the internet. Select Board meetings can be watched “live” at 6pm, alternating Thursdays, on Comcast cable channel 14, off antenna on W14DA-D (14.1), and streaming on Facebook and [Vimeo.com/harpswelltv](https://www.youtube.com/channel/UCv14DA-D).

As a PEG access station we are the “local access channel” on cable. Access channels can be found on cable all over the country. We cablecast on Comcast Ch. 14 in Harpswell, Bowdoin, Bowdoinham and Topsham or MSAD 75. As part of our mission to provide for education, we feel privileged to be able to provide programming to you, which is generated by our local schools and school district. Local access channels survive both by requesting cable franchise fees to operate and by donations from viewers. The Town negotiates a franchise contract with the cable company every 10 years. In the contract the Town is allowed to ask for a fee from the cable company for the company’s use of the local rights of way. This is called a franchise fee, which is broken out in cable bills. Generally, access stations request the franchise fees to operate.

In 2018 we faced a shortage in our budget due to the rising costs in electricity, fuel and internet. Thank you for donating your returnable cans and bottles to our shed. Those nickels added up and helped us to meet our operations budget this year. We also used some of these funds to purchase a video camera outfit and a router to handle all the different places video has to go. However, we are putting some of this money aside in an attempt to save a year’s worth of our operational budget. We are nearly half way to our goal.

The TV building on Community Drive, built by volunteers with private funds, is now a Town-owned building and in need of a facelift. We would like to thank the Administrative staff for proposing and the Select Board for placing an article on the Town Meeting warrant to care for the building, which is in need of staining.

We thank the community for giving HCBC the privilege of operating the local access channel. If you have a video you would like to share or an announcement for the Bulletin Board, you can contact us at: harpswelltv.org, 207-833-2363 or harpswelltv@yahoo.com.

Donna Frisoli, Station Manager

Cundy's Harbor Library



What does an international best-selling author, a couple from Holland, a toddler who loves trains, a bagel baker, a local fisherman, and a Malaga Island historian have in common? Along with nearly 1,800 others, they've all been part of the happenings at Cundy's Harbor Library in the past year.

Yes, "the little library with the big view" continues to evolve and thrive as we move forward. In 2018, our Board members and volunteers outdid themselves with implementing relevant, interesting programming. Regular patrons and many newcomers not only came through our doors, but we also put the nearby Community Hall into service to accommodate our audience on several different occasions. This summer, we'll continue our signature events, such as our birthday party, Ice Cream Social and Pirate Day. We also have a few surprises in store!

Besides borrowing books, taking advantage of our free WiFi, and enjoying our diverse programming, CHL is the place to come if you need a document notarized, are in need of a meeting space, or want a cup of tea.

Day by day, our librarian, David Perrier continues to assist patrons with their technology issues and expand our local historical archives, a task he's quite passionate about! If you have a reference question or a misbehaving device, Dave is your man.

Whether it be on a weekly basis or for special events, we would love it if you want to be involved in some way. I encourage you to volunteer, or serve on a committee or on the Board. Of course, we want everyone in Harpswell to have a CHL card!

We invite all of you to be part of our story. Thank you for your continuing support and encouragement. We would not have a library in the harbor without you!

Onward!

Karen Schneider
CHL Director

935 Cundy's Harbor Road, Harpswell, Maine 04079 207-725-1461

Curtis Memorial Library

Curtis Library has had a busy year in Harpswell.

Curtis continues to pop up at the Town Office from 2-4pm every Tuesday (weather permitting). A librarian

from Curtis brings a large selection of best-sellers and requested books and sets up shop at the entrance to the Town Office. The goal is to make it easier for Harpswell residents who don't want to drive to the library to get their next book and to have access to a librarian for research requests. Curtis has also placed new books on rotation at the Cundy's Harbor Library to ensure patrons there have access to the latest best-sellers.

Curtis librarians also partnered with Harpswell Recreation to offer "scrap crafts" which were very popular. These classes focus on reusing all sorts of materials so they don't end up in the landfill. The classes included making jewelry from plastic, wire, cardboard, fabric, and old clothing; making mosaics from items such as rocks, broken dishes and glass; learning origami and macramé; how to make animals, patches and rugs out of felt; baskets; and much more! These classes will continue into 2019.

Curtis also continued to provide our regular library services including monthly programming, events, and displays; book groups; a baby-toddler music program; weekly tech wizard assistance for people in the community who need help with their computers; craft meetups and many, many others. Curtis also continues to offer an increasing number of services online to library card holders, including downloadable books and audiobooks, and electronic magazines.

Our thanks go to the citizens of Harpswell for their continued backing of Curtis Memorial Library. Your support has been a long and important partnership. If you have ideas about programs you would like to see in Harpswell, please feel free to contact me - and thank you!

Elisabeth Doucett
Executive Director
Curtis Memorial Library
edoucett@curtislibrary.com



Orr's Island Library

As we have arrived at our 118th year, the Orr's Island Library is vibrant, engaged and continues to follow the doctrine of the slogan we adopted for our major building project eleven years ago "Moving Forward While Preserving the Past."

In 2018, the Board of Trustees welcomed Henry Korsiak from South Harpswell to the Board. Dan Hoebeke agreed to take on the Treasurer's responsibilities in September. In August 2019 the Board will be electing a new President, as this office will be transitioning also. Change challenges the status quo and leads to new vibrancy and new ideas, just what our doctrine encourages!

A recently completed sixth year of the 1st Thursday free lectures has led to a new schedule for 2019 of ten new lectures. In the fall a new flat screen television was purchased for the lectures and makes our speakers' presentations less subject to computer, projector and movie screen glitches. Our special event calendar will include once again, the Paper Shredding Event, Bowdoin International Music Festival Concert, the Annual Book Sale and Fair and the Longest Yard Sale on August 31. A brochure, that lists all of these events and the Children's Event calendar, is available at the library, at Curtis Memorial Library and in the outer lobby of the Harpswell Town Office.

Joanne Rogers is celebrating 33 years in 2019 as our Librarian, an impressive record worthy of the Board's accolades!

The library could not function without an impressive roster of volunteers—not only at the circulation desk but at the various events from making slime for the Harpswell Community School's Family Science Night to lugging boxes of books for the Annual Book Sale, baking for the bake sales and changing light bulbs when necessary.

The Orr's Island Library is open and free to all the residents of Harpswell and our summer visitors. Please come and experience our cozy campus, work on the ever-present jig-saw puzzle and have a piece of chocolate.

Joanne Rogers, Librarian

John R. Webster, Board President



Harpswell Invasive Plant Partnership

The mission of the Harpswell Invasive Plant Partnership (HIPP) is to identify emerging

invasive plants threatening our biodiversity, attempt to limit their spread, and build community awareness of the need to participate in these efforts. We survey, remove, and monitor invasive plants on public land, including state-owned verges of the roads, and on the properties of the Harpswell Heritage Land Trust (HHLT). And, we provide residents with the information and skills to identify and control invasive plants on their lands.

HIPP is a volunteer organization of community groups including HHLT, the Town of Harpswell –the Town Lands Committee, Conservation Commission, and Mitchell Field Committee – the Harpswell Garden Club and interested and involved community residents. We are proud to be the only group that works together to focus on this critical area of land management.

In 2018, HIPP organized four workshops for year-round and summer residents on identification and control of invasives. HIPP-Help, a landowner assistance program, provides expert volunteers who visit private lands to help residents identify invasives and suggest control methods and possible native replacements. We also launched a campaign targeting Black Swallow-wort, a fast-spreading invasive vine that chokes out other plants and kills Monarch butterflies.

In the past year nearly 40 community volunteers have been joined by teams from Lowe’s and Bowdoin College to survey and control invasives, devoting over 630 hours to this effort. They have removed nearly a ton of invasives and have burned additional quantities.

Harpswell is already a model of environmental concern for other small towns in Maine. HIPP is proud to play a key role in the effort to maintain our natural biodiversity. For more information, please visit our website, www.hhlmain.org/hipp/ your local source for information on how to combat invasives.

Don Westfall
Chair



Japanese barberry is a compact, spiny shrub. Bright red berries produce seeds that are dispersed by birds and small mammals. New plants can also grow when branches touch the ground. Barberry forms dense stands that inhibit growth of other plants, alter soil structure and function, and are *a favorable habitat for blackleg ticks*. Barberries generally leaf-out earlier and retain their leaves longer than many native shrubs. This trait aids in early detection and management.



Harpowell Aging at Home (HAH) is a community-led organization that seeks to help people thrive while aging at home. With partner organizations, we provide information, promote initiatives, mobilize volunteers and deliver needed services, with financial support from the Town, citizens, community organizations and foundations.

HAH and its partners provide a variety of services to older adults. The Food Committee, with the support of many community organizations, mobilized over 90 volunteer cooks to prepare more than 1,800 meals for the Lunch with Friends Program and more than 350 meals for the new Meals in a Pinch Program. The Health and Wellness Committee supported homebound seniors with Seniors Connecting weekly calls. Our Home Helpers Committee, also new this year, assisted with household chores that residents can no longer perform. The Home Repairs Committee, in partnership with Habitat for Humanity/7 Rivers and the Town, helped older adults stay safer, warmer and drier by repairing 28 homes and providing follow-on repairs for 10 former clients. The Resources Committee provided information about support services for older adults via 26 initial home visits and 23 follow-up visits and coordinated services across Committees. The Transportation Committee, in partnership with People Plus, organized 28 Harpswell drivers to provide 7,500 miles of rides to Harpswell riders. The Communications Committee promoted all our programs and events, including a very successful golf tournament fundraiser.

In 2019, HAH will continue these services and expand them as needs emerge and volunteers are recruited. HAH has been recognized by a Cumberland County “Spirit of America Award,” and two of our Committee Chairs received the Red Cross “Real Heroes of Maine” award in 2019. We invite you to become one of our volunteers as we continue to serve older adults in Harpswell!



February 1, 2019

Dear Town of Harpswell,

In 2018, Mid Coast Hospital again partnered with the Town of Harpswell to provide emergency coverage with a centrally located paramedic vehicle known locally as MC2. Stationed at the Harpswell Emergency Services Building, the vehicle is staffed by a paramedic 24 hours per day, seven days per week.

This past year, MC2 responded to 528 calls, with a break down as follows:

- 218 to Harpswell Neck
- 186 to Orrs and Bailey Islands
- 124 to Cundys Harbor

Similar to years past, almost half of the calls attended to individuals above the age of 70. In 2018, 24% of calls responded to were for respiratory, cardiac, or stroke incidents, conditions where time lost in accessing proper treatment can have significant impact on the patient's ability to heal and recover.

I am so grateful for this continued collaboration which began in 2011, allowing Mid Coast Hospital to assist the Town of Harpswell with attending to these critical situations, while also decreasing the time to access advanced life support measures. In 2018, the average response time for emergency services was 8 minutes and 35 seconds.

The Mid Coast Hospital Paramedic Interceptor team also maintains an ongoing partnership with local responders and volunteers. This relationship provides training and support to responders, as well as improved coordination. Working together we provide a safer and healthier community for the residents of Harpswell, many of whom are seniors at greater risk for emergency incidents.

Thank you for your commitment and support in caring for the health of our community, and for the confidence that you place in the capable team of paramedics who work with your town.

Sincerely,

A handwritten signature in black ink that reads "Lois Skillings".

Lois Skillings
President and CEO
Mid Coast–Parkview Health

Maine School Administrative District No. 75
50 Republic Avenue
Topsham, Maine 04086
TEL (207) 729-9961 FAX (207) 725-9354
www.link75.org

DANIEL A. CHUHTA
Interim Superintendent

PEG ARMSTRONG
Interim Assistant Superintendent

MARK CONRAD
Business Manager



HEIDI O'LEARY
Director of Special Services
(207) 729-1557

DIANA L.S. McCAIN
Director of Adult and
Community Education
(207) 729-7323

2019 Report to the Town of Harpswell

January 30, 2019

It is my privilege to submit this Report to the Town of Harpswell. You continue to be well-represented by Linda W. Hall, Alison Hawkes, David A. Johnson, and Joanne Rogers, who are all very engaged members of the Board of Directors.

This fall we welcomed Principal Anita Hopkins to Harpswell Community School (HCS). Mrs. Hopkins has spent a great deal of time getting to know the students, staff, and families. Under her leadership, the work at HCS has been focused on ensuring that students are safe, well, and continue to learn. To that end, much work has been done to improve visitor and volunteer protocols, as well as to reduce the number of students who are chronically absent (missing 10% or more of the year). School-wide systems of positive behavioral interventions and supports have been implemented, and student data is closely monitored and analyzed in order to provide timely academic interventions that will help to move all students forward.

There are currently 2426 students in the District, and 372 are from Harpswell. This year the District implemented its first two Pre-kindergarten classes, and 6 of the 32 students are from Harpswell. One hundred forty six (146) grades K-5 students attend HCS, and an additional 24 students from Harpswell attend in our other elementary schools. There are 92 Harpswell students at the Middle School, and 110 at Mt. Ararat High School. It is worth noting that while the HCS population has dropped by about 10 since last year, the percentage of students identified as needing special services has grown to 23%. Also, this month 37% of students at HCS are eligible for free and reduced meals, which is down from 41% last year.

There are many exciting construction projects planned or underway in the District. Building of the new Mt. Ararat High School will continue through the winter, and we still anticipate an opening in the fall of 2020. To view photos or watch drone video, and to learn more about the project, please visit: <http://construction.link75.org>. There you will also find opportunities to contribute to fundraising efforts. In addition, this summer we will complete a partial roof- replacement (excludes the newest addition) at Harpswell Community School. The District has contracted with Glidden Roofing Corp. to complete the \$204,712 project.

We are proud to help our students be safe, well, and continue learning. Please reach out to the District or Principal Hopkins if we can be of any assistance.



Daniel A. Chuhta



Harpowell Coastal Academy annual report for the town 2018-19

Harpowell Coastal Academy (HCA), is a free public charter school, with a middle school located in Harpswell, and a high school located in Brunswick. We offer a project based curriculum for public school students in the midcoast area. We want to thank everyone in the Harpswell community for the support we've received over the last several years that has allowed our programs to flourish.

HCA has grown to a school with two campuses, 200 students, and close to thirty employees in 2018-19. Our mission is to educate and develop critical thinkers, leaders, and lifelong learners who are actively engaged in their communities and the broader world. This mission is accomplished by cultivating a place-based and project-based educational environment tailored to meet the needs of our students. The core curriculum is reinforced with problem solving, task prioritization, and accountability of expectations while students become immersed in a culture of social and intellectual integrity, creativity, and civic engagement.

We strive to offer a welcoming, safe, small school environment that encourages individuality and supports students working at their own pace. This environment is created by our dedicated team of faculty who build authentic relationships with students and bring innovation to their work daily, creating learning opportunities grounded in real-life issues that are connected to our midcoast community.

We are extremely proud to serve a diverse student population. HCA's 200 students currently come from 20 mid-coast Maine towns including Harpswell, Brunswick, Bowdoinham, Topsham, Freeport, Lisbon and Bath. HCA serves approximately 40% Free or Reduced Lunch students and 35% Special Education students. Our students transfer to us from traditional public schools, homeschool settings, and independent schools.

At our Middle School home, the old West Harpswell School, investigations are underway exploring Patriotism, Malaga Island history, New Americans, climate change, energy and invasive species. You are likely to see our students collecting samples from Curtis Cove, plotting invasive species at a Harpswell Heritage Land Trust site, or exploring the treasures of the Harpswell Historical Society. We hope that you will introduce yourself, and ask our students to talk about what they are doing, and what they hope to learn.

A priority this year has been to build our Middle School library. Much of our efforts are thanks to a grant from the Stephen & Tabitha King Foundation. We will have new storage, a new tracking system, and best of all a great collection of new books! We are thrilled to bring this resource to our students.

HCA is grateful to the many Harpswell community members who support our school in ways big and small. From our Board members who give of their time and expertise, to our neighbors and community organizations who welcome our students into the community, to the many residents who volunteer their time and pass along useful items, and the great number of you who give to our Annual Fund, we thank you. Providing opportunities for our students to learn from members of this community is a major part of our mission, and we are happy to see our ties to Harpswell strengthen year by year.



Proven Expertise and Integrity

January 31, 2019

Board of Selectmen
Town of Harpswell, Maine
Harpswell, Maine

We were engaged by the Town of Harpswell, Maine and have audited the financial statements of the Town of Harpswell, Maine as of and for the year ended December 31, 2018. The following statements and schedules have been excerpted from the 2018 financial statements, a complete copy of which, including our opinion thereon, is available for inspection at the Town Office.

Included herein are:

Statements of Revenues, Expenditures and Changes in Fund Balances – Governmental Funds	Statement 4
Comparative Balance Sheets – General Fund	Exhibit A-1
Statement of Revenues, Expenditures and Changes in Fund Balance (Budgetary Basis of Accounting) – General Fund	Exhibit A-2
Combining Statement of Revenues, Expenditures and Changes in Fund Balances – Nonmajor Governmental Funds	Exhibit B-2

RHR Smith & Company

Certified Public Accountants

3 Old Orchard Road, Buxton, Maine 04093
Tel: (800) 300-7708 (207) 929-4606 Fax: (207) 929-4609
www.rhrsmith.com

TOWN OF HARPSWELL, MAINE
Statement of Revenues, Expenditures and Changes in Fund Balances
Governmental Funds
For the year ended December 31, 2018

	General	Road Projects	Mitchell Field Pier Demolition	Other Governmental Funds	Total Governmental Funds
Revenues:					
Taxes	\$ 13,367,582	-	-	-	13,367,582
Intergovernmental	253,147	-	-	135,853	389,000
Miscellaneous	599,591	-	7,079	42,355	649,025
Total revenues	14,220,320	-	7,079	178,208	14,405,607
Expenditures:					
Current:					
General government	1,490,849	-	-	-	1,490,849
Public works	922,134	-	-	-	922,134
Protection and safety	1,314,229	-	-	-	1,314,229
Health and welfare	33,316	-	-	-	33,316
Cultural and recreation	300,514	-	-	47,656	348,170
Education	7,749,463	-	-	-	7,749,463
County taxes	1,318,020	-	-	-	1,318,020
Overlay/abatements	6,977	-	-	-	6,977
Debt service	468,381	-	-	-	468,381
Capital and special projects	547,771	22,956	2,747,405	135,295	3,453,427
Total expenditures	14,151,654	22,956	2,747,405	182,951	17,104,966
Excess (deficiency) of revenues over (under) expenditures	68,666	(22,956)	(2,740,326)	(4,743)	(2,699,359)
Other financing sources (uses):					
Proceeds from bond	3,500,000	-	-	-	3,500,000
Bond premium	112,963	-	-	-	112,963
Bond anticipation note repayment	(475,000)	-	-	-	(475,000)
Transfers (to) from other funds	(3,501,563)	200,000	3,137,963	163,600	-
Total other financing sources (uses)	(363,600)	200,000	3,137,963	163,600	3,137,963
Net change in fund balances	(294,934)	177,044	397,637	158,857	438,604
Fund balances, beginning of year	4,353,450	67,315	124,250	241,868	4,786,883
Fund balances, end of year	\$ 4,058,516	244,359	521,887	400,725	5,225,487

See accompanying notes to financial statements.

TOWN OF HARPSWELL, MAINE
Comparative Balance Sheets
General Fund
December 31, 2018 and 2017

	2018	2017
ASSETS		
Cash and cash equivalents	\$ 4,998,086	4,826,967
Receivables:		
Taxes	302,652	381,918
Tax liens and acquired properties	52,717	42,579
Other	110,096	103,123
Prepaid items	20,444	17,830
Total assets	\$ 5,483,995	5,372,417
LIABILITIES		
Accounts payable and other liabilities	26,112	87,411
Unearned revenue - taxes paid in advance	15,330	284,898
Unearned revenue - other	17,066	13,225
Interfund payables:		
Special Revenue	52,954	46,850
Capital Projects	1,114,017	386,583
Total liabilities	1,225,479	818,967
DEFERRED INFLOWS OF RESOURCES		
Unavailable revenue - property taxes	200,000	200,000
Total deferred inflows of resources	200,000	200,000
FUND BALANCE		
Nonspendable:		
Prepaid Insurance	20,444	17,830
Committed:	-	-
Assigned	684,202	946,934
Unassigned	3,353,870	3,388,686
Total fund balance	4,058,516	4,353,450
Total liabilities, deferred inflows of resources, and fund balance	\$ 5,483,995	5,372,417

TOWN OF HARPSWELL, MAINE
General Fund
Statement of Revenues, Expenditures and Changes in Fund Balance
Budget and Actual (Budgetary Basis of Accounting)
For the year ended December 31, 2018

	Budgeted amounts		Actual	Variance positive (negative)
	Original	Final		
Revenues:				
Taxes:				
Property taxes	\$ 11,999,339	11,999,339	12,004,367	5,028
Change in unavailable revenue	-	-		-
Interest and fees on property taxes	15,000	15,000	13,665	(1,335)
Excise taxes and registration fees	1,291,000	1,291,000	1,349,550	58,550
Total taxes	13,305,339	13,305,339	13,367,582	62,243
Intergovernmental:				
State revenue sharing	60,000	60,000	71,091	11,091
Local road assistance URIP	35,000	35,000	35,272	272
Homestead exemption and BETE	108,954	108,954	108,981	27
Tree growth	10,000	10,000	10,467	467
General assistance	7,000	7,000	9,320	2,320
Veterans exemption	3,000	3,000	3,150	150
Other	5,000	5,000	14,866	9,866
Total intergovernmental	228,954	228,954	253,147	24,193
Miscellaneous:				
Interest earned	9,500	9,500	18,509	9,009
Copies and records	3,000	3,000	3,878	878
Cable TV franchise fee	96,000	96,000	92,299	(3,701)
Cable technology & capital equipment	11,400	11,400	11,400	-
Licenses, fees and permits	204,000	204,000	198,531	(5,469)
Fines	3,000	3,000	3,396	396
Recycling center and disposal fees	175,000	175,000	213,661	38,661
Donations and gifts	10,000	10,000	21,435	11,435
Receipts from Harpswell Coastal Academy	10,000	10,000	10,000	-
Tower lease	22,000	22,000	23,144	1,144
Unclassified	4,500	4,500	3,338	(1,162)
Total miscellaneous	548,400	548,400	599,591	51,191
Total revenues	\$ 14,082,693	14,082,693	14,220,320	137,627

TOWN OF HARPSWELL, MAINE
General Fund
Statement of Revenues, Expenditures and Changes in Fund Balance
Budget and Actual (Budgetary Basis of Accounting), Continued
For the year ended December 31, 2018

Article #	Account	Balances		Actual	Variance positive (negative)	Balances carried forward	
		carried forward	Budgeted amounts Original				Final
Expenditures:							
<i>General government:</i>							
8	Elected officials	\$ -	117,803	117,803	117,046	757	-
9	General administration:						1
9	Administration	-	271,756	271,756	252,284	19,472	-
9	Public information	-	9,000	9,000	8,386	614	-
9	Risk management	-	89,978	89,978	93,507	(3,529)	-
9	Legal services	-	50,000	50,000	96,436	(46,436)	-
10	Memberships	-	16,188	16,188	16,188	-	-
11	Assessing	-	84,003	84,003	80,056	3,947	-
12	Tax collector's office	-	36,795	36,795	35,772	1,023	-
13	Town clerk's office	-	55,658	55,658	59,974	(4,316)	-
14	Treasurer	-	31,383	31,383	30,247	1,136	-
15	Code enforcement	-	138,129	138,129	136,398	1,731	-
16	Planning	6,000	71,931	77,931	62,071	15,860	-
22	Employee benefits	-	400,388	400,388	370,192	30,196	-
23	Boards and committees	-	7,270	7,270	4,769	2,501	-
<i>Operations and maintenance:</i>							
26	Municipal buildings and property	-	75,000	75,000	80,067	(5,067)	-
26	Old town house and commons	-	9,000	9,000	5,431	3,569	-
26	Town dock	-	5,500	5,500	6,507	(1,007)	-
26	Town lands and landings	10,000	20,000	30,000	24,661	5,339	-
26	Cedar/Robinhood Beach easement	-	4,100	4,100	3,632	468	-
24	Cemeteries	-	7,225	7,225	7,225	-	-
Total general government		16,000	1,501,107	1,517,107	1,490,849	26,258	-
<i>Public works:</i>							
31	Snow removal	-	466,412	466,412	473,333	(6,921)	-
31	Maintenance, signs, salary & travel	-	86,561	86,561	82,210	4,351	-
17	Recycling and transfer station	-	365,531	365,531	366,591	(1,060)	-
Total public works		-	918,504	918,504	922,134	(3,630)	-
<i>Protection and safety:</i>							
36,38	Emergency services	-	186,475	186,475	186,168	307	-
34	Emergency services - fire assistance	48,000	166,003	214,003	157,319	56,684	-
26	Emergency services building	-	4,000	4,000	5,968	(1,968)	-
33	Contracted paramedic services	-	283,111	283,111	283,105	6	-
39	Street lighting	-	26,000	26,000	26,483	(483)	-
19	Harbor management	-	58,378	58,378	53,833	4,545	-
18	Animal control	-	26,387	26,387	24,196	2,191	-
40,41	Law enforcement and communication	-	381,853	381,853	381,853	-	-
45	Marine consultant & conservation mng	-	4,500	4,500	349	4,151	-
42,44	Shellfish conservation contract & boat	-	195,699	195,699	194,955	744	-
Total protection and safety		48,000	1,332,406	1,380,406	1,314,229	66,177	-
<i>Health and welfare:</i>							
CF	Gift Cards	-	-	-	125	(125)	-
46	Health and welfare	-	35,230	35,230	33,191	2,039	-
Total health and welfare		-	35,230	35,230	33,316	1,914	-
<i>Cultural and recreation:</i>							
47-49	Cultural and education programs	-	51,845	51,845	47,870	3,975	3,750
3	Curtis Memorial Library	-	141,900	141,900	141,900	-	-
51	Harpswell Community Broadcasting	-	68,000	68,000	68,000	-	-
20	Recreation - general	-	46,733	46,733	42,744	3,989	-
Total cultural and recreation		-	308,478	308,478	300,514	7,964	3,750

1 Contingency transfers (\$38,308) approved by selectmen to cover general administration, clerk, roads, recycling, and street lights articles.

TOWN OF HARPSWELL, MAINE
General Fund
Statement of Revenues, Expenditures and Changes in Fund Balance
Budget and Actual (Budgetary Basis of Accounting), Continued
For the year ended December 31, 2018

Article #	Account	Balances carried forward	Budgeted amounts		Actual	Variance positive (negative)	Balances carried forward
			Original	Final			
Expenditures, continued:							
CF,57	A. Dennis Moore Recycling / Transfer St.	\$ 99,140	90,000	189,140	96,500	92,640	92,640
<i>Other capital / carryovers / reserves:</i>							
CF	Dry hydrant development	12,780	-	12,780	-	12,780	12,780
CF,57	Land acquisition & Town property improvement	80,112	65,000	145,112	63,966	81,146	81,146
CF,57	Vehicle replacement & vehicle equipment	41,690	40,000	81,690	55,275	26,415	26,415
CF	Update of assessing records	20,235	-	20,235	-	20,235	20,235
CF,57	Emergency communication equipment	24,021	2,500	26,521	-	26,521	26,521
CF	Land acquisition map 42, lot 6	3,318	-	3,318	-	3,318	3,318
CF,43	Boat and motor replacement	38,243	45,000	83,243	79,814	3,429	3,429
CF,57	T/O & Facilities Improvements	20,914	50,000	70,914	24,836	46,078	46,078
CF,57	Office equipment	2,500	20,000	22,500	-	22,500	22,500
CF	Conservation fund	5,000	-	5,000	-	5,000	5,000
CF,55	Cable related technology account	957	5,400	6,357	6,357	-	-
53	Public, educational & governmental equipment	-	6,000	6,000	6,000	-	- 3
CF	Self insurance reserve	1,538	-	1,538	57	1,481	1,481
CF	Heating assistance	54,564	-	54,564	46,171	8,393	18,178 2
CF	Failed septic systems	22,649	-	22,649	-	22,649	22,649
54	PEG Equipment warranty	-	6,400	6,400	6,400	-	-
CF	FEMA Consultant	74,566	-	74,566	59,388	15,178	15,178
CF	Energy Conservation	1,431	-	1,431	-	1,431	1,431
CF,56	Property tax assistance program	4,709	5,000	9,709	7,724	1,985	1,985
25	Browntail moth research	-	9,570	9,570	9,550	20	-
CF	Orr's/Bailey's Island Fire Dept renovations	30,914	-	30,914	24,886	6,028	-
CF	Emergency services building	95,498	-	95,498	701	94,797	94,797
CF,30	Mitchell Field capital reserve	213,658	-	213,658	38,687	174,971	174,971
28	Mitchell Field - operations	-	23,950	23,950	19,549	4,401	-
CF	Mitchell Field - ramp or bandstand donation	1,800	-	1,800	-	1,800	1,800
CF	Mitchell Field - water tower eval	7,983	-	7,983	-	7,983	-
CF	Mitchell Field - contract planning	5,000	-	5,000	1,910	3,090	-
Total capital and special projects		863,220	368,820	1,232,040	547,771	684,269	672,532
58	Debt service	-	470,000	470,000	468,381	1,619	-
STM	Contingency	16,228	30,000	46,228	-	46,228	7,920 1
Total budgeted expenditures		943,448	4,964,545	5,907,993	5,077,194	830,799	684,202
Other expenditures:							
	Educational appropriation	-	7,749,463	7,749,463	7,749,463	-	-
	County tax	-	1,318,020	1,318,020	1,318,020	-	-
	Overlay / abatements	-	112,065	112,065	6,977	105,088	-
Total other expenditures		-	9,179,548	9,179,548	9,074,460	105,088	-
Excess (deficiency) of revenues over							
(under) expenditures		(943,448)	(61,400)	(1,004,848)	68,666	1,073,514	(684,202)
Other financing sources (uses):							
	Proceeds from bonds, including bond premium	-	3,137,963	3,137,963	3,137,963	-	-
	Transfer to Capital Projects - Mitchell Field Pier	-	(3,137,963)	(3,137,963)	(3,137,963)	-	-
37	Transfer to Emergency Vehicles	-	(150,000)	(150,000)	(150,000)	-	-
32	Transfer to Capital Projects - road projects	-	(200,000)	(200,000)	(200,000)	-	-
21	Transfer to Recreation fund - programs	-	(13,600)	(13,600)	(13,600)	-	-
STM	Use of unassigned fund balance - land improvements	-	25,000	25,000	-	(25,000)	-
STM	Use of unassigned fund balance - contingency	-	30,000	30,000	-	(30,000)	-
67	Use of unassigned fund balance - budget	-	370,000	370,000	-	(370,000)	-
59	Use of carryforward balances	943,448	-	943,448	-	(943,448)	-
Total other financing sources (uses)		943,448	61,400	1,004,848	(363,600)	(1,368,448)	-
Net change in fund balance		-	-	-	(294,934)	(294,934)	(684,202)
Fund balance, beginning of year					4,353,450		
Fund balance, end of year					\$ 4,058,516		

1 Contingency transfers (\$38,308) approved by selectmen to cover general administration, clerk, roads, recycling, and street lights articles.

2 Balances carried forward include 2018 revenues received for these purposes

3 Revenue received directly applied to capital lease payment

TOWN OF HARPSWELL, MAINE
Other Nonmajor Governmental Funds
Combining Statement of Revenues, Expenditures and Changes in Fund Balances
For the year ended December 31, 2018

	Special Revenues		Capital Projects	Totals
	Restricted Grants	Recreation	Emergency Vehicles	
Revenues:				
Grants	\$ 135,853	-	-	135,853
Interest earned	-	-	2,753	2,753
Bandstand donations	-	15,666	-	15,666
Charges for services	-	23,936	-	23,936
Total revenues	135,853	39,602	2,753	178,208
Expenditures:				
For specified purpose	135,295	38,462	-	173,757
Bandstand incl performances	-	8,449	-	8,449
Capital outlay	-	745	-	745
Total expenditures	135,295	47,656	-	182,951
Excess (deficiency) of revenues over (under) expenditures	-	558	(8,054)	2,753
				(4,743)
Other financing sources:				
Transfers from general fund	-	13,600	150,000	163,600
Total other financing sources	-	13,600	150,000	163,600
Net change in fund balances	558	5,546	152,753	158,857
Fund balances, beginning of year	381	46,469	195,018	241,868
Fund balances, end of year	\$ 939	52,015	347,771	400,725

2019 Proposed Summary Budget

OPERATIONS	2018		2019	
General Government	\$ 1,501,107		\$ 1,544,131	2.9%
Public Works	\$ 918,504		\$ 1,006,629	9.6%
Protection & Safety	\$ 1,332,406		\$ 1,416,690	6.3%
Health & Welfare	\$ 35,230		\$ 60,230	71.0%
Cultural & Recreational	\$ 322,078		\$ 361,685	12.3%
Contingency	\$ -		\$ 25,000	
Mitchell Field	\$ 23,950		\$ 28,450	18.8%
Special Projects	\$ 20,970 *		\$ 38,400 *	83.1%
	\$ 4,154,245		\$ 4,481,215	7.9%
 CAPITAL				
Debt Service	\$ 470,000		\$ 415,000	-11.7%
Emergency Vehicles	\$ 150,000		\$ 150,000	
Roads	\$ 200,000		\$ 250,000	25.0%
Mitchell Field			\$ 50,000	
Other Capital	\$ 247,500 **		\$ 282,500 **	14.1%
	\$ 1,067,500		\$ 1,147,500	7.5%
 TOTAL	 \$ 5,221,745		 \$ 5,628,715	 7.8%
*Special Projects		*Special Projects		
Browntail Moth	\$ 9,570	Marine Hazard	\$ 10,000	
Prop. Tax Assist.	\$ 5,000	Prop. Tax Assist.	\$ 7,000	
Equip. Warranty	\$ 6,400	Equip. Warranty	\$ 6,400	
	\$ 20,970	Com. Consulting	\$ 15,000	
			\$ 38,400	
**Other Capital		**Other Capital		
Recycling	\$ 90,000	Recycling	\$ 30,000	
Boat & Motor	\$ 45,000	Land Ac. & Impr.	\$ 60,000	
Vehicles	\$ 40,000	Vehicles	\$ 60,000	
Facilities	\$ 50,000	Facilities	\$ 115,000	
Office Equipment	\$ 20,000	Office Equipment	\$ 15,000	
Emergency Comm.	\$ 2,500	Emergency Comm.	\$ 2,500	
	\$ 247,500		\$ 282,500	

The above table compares 2018 appropriated amounts with proposed 2019 Annual Town Meeting appropriations. Amounts appropriated are funded by a combination of sources: property tax, non-property tax revenue, general fund balance, and State payments including homestead reimbursement.

The Cumberland County tax is set by the County Commissioners. In 2019, this assessment is increasing .43% from \$1,318,020 to \$1,323,697. This figure is not reflected above.

The MSAD # 75 budget is developed independently and is not reflected above. The School Board holds hearings as it is developing its budget and then votes on a budget proposal. Voters in all four towns in the District vote on the school budget first by open meeting, then by secret ballot in the budget validation process, which usually occurs in June. (\$7,749,463 was paid to MSAD #75 in 2018).

**WARRANT
ANNUAL TOWN MEETING
HARPSWELL, MAINE
MARCH 9, 2019**

Cumberland, s.s.

State of Maine

To Catherine J. Doughty, a resident of the Town of Harpswell:

You are hereby required in the name of the State of Maine to notify and warn the inhabitants of the Town of Harpswell qualified to vote in Town affairs to assemble at Harpswell Community School, Route 24, Harpswell, Maine on Saturday the ninth day of March, 2019 at 9:00 a.m. of said day, to act on Articles 1 and 2. The business meeting to act on Article 3 and others that follow will begin at 10:00 a.m.

Art. 1 — To choose a Moderator to preside at said meeting. (POLLS WILL OPEN AS SOON AS ARTICLE ONE HAS BEEN ACTED UPON AND WILL CLOSE AT 5:00 P.M.)

Art. 2 — To choose by secret ballot one Selectman, who shall be an Assessor and Overseer of the Poor for a three-year term; one Town Clerk for a three-year term; one Tax Collector for a three-year term and one M.S.A.D. # 75 Director for a three-year term.

Art. 3 — Shall an Ordinance entitled “2019 Proposed Amendments to the Town of Harpswell Blasting Ordinance” be enacted?

Recommended by Selectmen

The Town of Harpswell Blasting Ordinance shall be amended as follows (additions are underlined and deletions are ~~struck out~~):

•••

Section 2. Definitions

Turbidity – The cloudiness or haziness of a fluid caused by large numbers of individual particles that are generally invisible to the naked eye.

•••

Section 3. Permit Required

•••

3.2 All applications shall contain the following information:

- (a) The name of the applicant
- (b) The name of the property owner
- (c) The general contractor
- (d) The location(s) of the proposed blasting activity
- (e) The total number of cubic yards of material estimated to be removed by blasting
- (f) An estimate of the number of blasts required to remove the specified amount of material
- (g) Hours and dates of proposed blasting activity
- (h) ~~The following studies or information shall be included: A p~~Preblast assessments ~~that, to~~ includes:
 - a. interior and exterior inspections of structures located within a two hundred fifty (250) ft. radius of the blasting location (contingent upon owner agreement) and;
 - b. water samples from wells located within a two hundred fifty (250) ft. radius of the blasting location (contingent upon owner agreement) demonstrating the pre-blast water quality including the turbidity of the water.
- ~~2) —Seismograph record of each blast~~
- (i) Proof that the entity applying for the Town’s blasting permit has a permit to use explosives as issued by the State of Maine Fire Marshall’s Office.

3.3 Upon receipt of a completed application, the Code Enforcement Officer shall review and act upon the application or refer it to the Planning Board if required within ten (10) days. Failure to do so shall not be deemed an approval of the permit application.

•••

Section 4. Performance Standards

•••

4.2 **Water Quality and Quantity Protection.** Water is a precious resource and measures shall be taken to protect groundwater quality ~~and quantity~~.

(a) The Code Enforcement Officer may require post-blast monitoring of groundwater quality ~~and quantity~~ to assure no adverse impacts to any water supplies or wells within two hundred fifty (250) feet of the blasting location. If post-blast monitoring is required it shall be done no sooner than twenty-four (24) hours and no later than four business days after the completion of blasting.

(b) ~~The Code Enforcement Officer may require monitoring of groundwater quality.~~ The No blasting activity shall not increase the turbidity of the water in any monitored well above the level of turbidity documented in the pre-blast assessment or otherwise decrease the pre-blast water quality in the well. If there is an increase in the turbidity of the water in a monitored well or any other decrease in water quality, the applicant shall be responsible for improving or treating the water to meet this requirement, in the ground water to more than which existed prior to the blasting, as established in a preblast survey, if such survey has been completed.

~~(c) If groundwater contains an increase in turbidity, then the applicant shall demonstrate how water quality will be improved or treated, if necessary.~~

~~(d) The Code Enforcement Officer may require monitoring of groundwater quantity. No blasting activity shall decrease the quantity of ground water to less than what existed prior to the blasting, as established in a preblast survey, if such survey has been completed.~~

~~(e) If groundwater contains a decrease in quantity, then the applicant shall demonstrate how water quantity will be improved, if necessary.~~

•••

Section 5. Notices Required Following Issuance of Permit

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5.3 Following the submission of the application to the CEO and at least fifteen (15) days prior to the intended date of the commencement of the blasting, the person responsible for the blast shall inform all property owners within five hundred (500) feet of the blasting location. Such notification stating the purpose, warning procedures, date and time of the blast shall be given by first class mail and certified mail. Evidence that such notification was sent shall be provided to the Code Enforcement Officer ~~upon request~~. Failure of a property owner to receive the required notice does not invalidate the blasting permit.

•••

Art. 4 — Shall an Ordinance entitled “2019 Proposed Amendments to the Basic Land Use Ordinance Regarding Property Line Setbacks for Workforce Housing” be enacted?

Recommended by Selectmen

The Town of Harpswell Basic Land Ordinance shall be amended as follows (additions are underlined and deletions are ~~struck out~~):

•••

11.18.2. Applicability

11.18.2.1 Single Lot Development Standards

•••

c. Property Line ~~Sidyard~~ Setback

If there is a predominate pattern of development in the immediate neighborhood with respect to the relationship of the principal structure to the property lines to the side of the structure side yards as determined by the CEO, the Workforce Housing Unit must be located on the lot so that it has a similar relationship to the side property lines yards as other neighboring principal structures on the same side of the road. If this requires the Workforce Housing Unit to be closer to the property side yard lot line(s) to the side of the structure than the required property line ~~side yard~~ setback, the Workforce Housing Unit may encroach into the ~~side~~ setback area(s) and no variance is required.

•••

Art. 5 — Shall an Ordinance entitled “2019 Proposed Amendments to the Basic Land Use Ordinance Regarding Property Line Setbacks for Small Structures that are Accessory to the Principal Structure Listed on the National Register of Historic Places” be enacted?

Recommended by Selectmen

The Town of Harpswell Basic Land Ordinance shall be amended as follows (additions are underlined and deletions are ~~struck out~~):

•••

11.3 Principal and Accessory Structures

•••

11.3.1.1 Setback

•••

11.3.1.2. One accessory structure not to exceed eighty (80) square feet and not to exceed ten feet six inches (10'6") in height may intrude up to fifteen (15) feet into a sideline or rear setback without the need for a variance if the CEO determines that the structure will be accessory to a principal structure listed on the National Register of Historic Places, that the intrusion into the setback has been determined by the Maine Historic Preservation Commission to be necessary to maintain the historic character of the property, that the intrusion has been consented to in writing by the property owner(s) abutting the lot line in question, and the accessory structure will meet all other requirements of the ordinance.

Art. 6 — Shall an Ordinance entitled “2019 Proposed Amendments to the Harpswell Shellfish Ordinance be enacted?”

Recommended by Selectmen

[The proposed ordinance is available for review and inspection at the Town Clerk’s Office, online at harpswell.maine.gov and will also be available at Town Meeting.]

Art. 7 — Shall an Ordinance entitled “2019 Proposed Amendments to the Harbor and Waterfront Ordinance” be enacted?”

Recommended by Selectmen

The Town of Harpswell Harbor and Waterfront Ordinance shall be amended as follows (additions are underlined and deletions are ~~struck out~~):

•••

Every reference to M.R.S.A is to be changed to M.R.S.

•••

4.4 Aquaculture

Aquaculture means the culture or husbandry of marine organisms by any person. All applications are regulated by the Maine Department of Marine Resources.

4.45 Closed Harbor

A mooring area determined by the Harbormaster to have reached or is reaching capacity.

4.56 Commercial Fishing Vessel

Any vessel used primarily to generate income through fishing.

4.67 Commercial Vessel

Any vessel used primarily to generate income.

4.78 Float Moorings

Floats that are used for business or recreation, not secured to the shore but held in place by ~~mooring/moorings~~ an anchoring device not carried aboard a vessel as regular equipment. (Army Corp of Engineers permit required).

4.9 Guest Mooring

A temporary mooring that may be permitted yearly in a non-congested area, as determined by the Harbormaster, to a Resident or Non Resident Taxpayer shorefront property owner, solely for use by that permit holder’s guests on a non-rental basis. The mooring shall not be occupied by the same vessel for more than seven days. (Army Corps of Engineers permit required)

Re-numbering current sections 4.8 through 4.20 to 4.10 through 4.22

•••

~~4.19~~21 Service Mooring

Any mooring owned by a commercial entity used in the daily operations of that business that is not intended for rental purposes. ~~Guest moorings shall be considered Service Moorings.~~ (Army Corp of Engineers Permit required).

~~4.20~~22 Shorefront Owner

An owner of a parcel of land, as that term is defined in Title 38 M.R.S.A. § 11(2), as may be amended from time to time, contiguous to waters of Harpswell.

4.23 Subtidal Waters

The waters below the extreme low water mark.

~~4.24~~ Town Wharf, Dock or Float

A wharf, dock or float owned and maintained by the Town of Harpswell.

~~4.22~~5 Town Landing

An area of land contiguous to waters of Harpswell which is owned by the town of which is impressed with a public right of access.

~~4.23~~6 Vessel

A vessel shall include boats of all sizes powered by sail, machinery or by hand; scows; dredges, and craft of any kind.

~~4.24~~7 Waters of Harpswell

All waters below the ~~ordinary high~~ highest annual tide mark and extending seaward three miles from the shoreline of property located within the boundaries of the Town of Harpswell.

Section 5 MOORING REGISTRATION AND REGULATIONS

5.1.1 Registration

All moorings located below the ~~low water line~~ lowest annual tide in waters of Harpswell shall be registered with the Town Clerk. For renewal moorings re-registered after May 1, ~~the mooring fee will be doubled a late fee will be added. Late fees are determined by the Board of Selectmen, as may be amended from time to time.~~

5.1.2 Requirements for New and Renewal Mooring Registration

Applicants for a new mooring registration must submit a completed application form to the Town Clerk on forms available in the Town Clerk's Office. Applicants for a renewal mooring registration need only submit a new completed form to the Town Clerk if there are any changes to the registration from the prior year, including change of vessel, change of contact information, change of resident status or upon the Harbormaster's request.

~~5.1.3~~ 5.1.3 Requirements for New and Renewal Waiting List Registration

Applicants for a new waiting list registration must submit a completed application form to the Town Clerk on forms available in the Town Clerk's Office. Applicants for a renewal waiting list registration need only submit a new completed form to the Town Clerk if there are any changes to the registration from the prior year, including change of vessel, change of contact information, change of resident status or upon the Harbormaster's request. Failure to renew a position on the waiting list shall result in losing seniority on the waiting list.

~~5.1.3~~ 5.1.4 Categories of Mooring Registration

~~5.1.3.1~~ 5.1.4.1 Resident /Non-Resident Taxpayer

~~5.1.3.2~~ 5.1.4.2 Non Resident

~~5.1.3.3~~ 5.1.4.3 Rental Mooring

~~5.1.3.4~~ 5.1.4.4 Float Mooring

~~5.1.3.5~~ 5.1.4.5 Service Mooring

5.1.4.6 Guest Mooring

~~6.1.1~~ 5.1.5 Registration Fees

The registration fee shall be in the amount determined by the Board of Selectmen in accordance with Title 38 M.R.S.A. § 7-A(2), as may be amended from time to time. The registration fee schedule shall be available at the Town Office.

5.1.6 Waiting List Fee

All waiting list fees are due by May 1, annually. The Waiting List Fee shall be in the amount determined by the Board of Selectmen as may be amended from time to time.

Re-numbering current sections 5.1.5 and 5.1.6 to 5.1.7 and 5.1.8

5.2 Assignment of Mooring Space

5.2.8 Guest Moorings

Guest moorings shall be registered with the Town and be permitted by the Army Corps of Engineers. Guest moorings shall only be used for their permitted purposes.

Re-numbering sections 5.2.8 and 5.2.9 to 5.2.9 and 5.2.10

6.3 Duties and Responsibilities

6.3.6 The Committee may assist the Harbormaster, upon the Harbormaster's request, in review of any subtidal Aquaculture applications submitted to the Town for Harbormaster consideration. The Harbormaster has the final authority to decide on the application in regards to fishing, navigation and other uses of the area.

Section 7 THE HARBORMASTER, DEPUTY HARBORMASTER(S) AND ASSISTANT HARBORMASTERS – QUALIFICATIONS AND SALARY

~~7.1.2~~ Assistant Harbormaster(s)

~~Assistant Harbormasters shall serve without salary and are to serve only in certain designated areas of the Town's waters. Their function is only to assist the Harbormaster, and to keep him informed of any problems or any controversy in their area. The Harbormaster shall be appointed by the Board of Selectmen and shall serve in that capacity until discharged by the Board of Selectmen or until resignation.~~

Art. 8 — Shall an Ordinance entitled Town of Harpswell Use of Firearms Ordinance that was adopted in 1999 be repealed and replaced with an Ordinance entitled “2019 Town of Harpswell Use of Firearms Ordinance?”

Recommended by Selectmen

[The proposed ordinance is available for review and inspection at the Town Clerk’s Office, online at *harpswell.maine.gov* and will also be available at Town Meeting.]

Art. 9 — Shall an Ordinance entitled “2019 Town of Harpswell Sport Shooting Range Ordinance” be enacted?

Recommended by Selectmen

[The proposed ordinance is available for review and inspection at the Town Clerk’s Office, online at *harpswell.maine.gov* and will also be available at Town Meeting.]

Art. 10 — To see if the Town will vote to authorize the Board of Selectmen to negotiate the terms of and accept delivery of an easement deed for a dry hydrant fire protection system from Jonathan Bear on property located at Wilson’s Pond, a portion of Tax Map 34, Lot 108.

Recommended by Selectmen

Art. 11 — To see if the Town will vote to authorize the Board of Selectmen to execute and deliver an easement deed in substantially the same form as shown on the attached [to the warrant] to Clover, LLC, or its successors or nominees, for a four-foot-wide private underground utility line installation within the Abner Point Road right-of-way on Bailey Island.

Recommended by Selectmen

Art. 12 — To see what sum the Town will vote to raise and appropriate for the elected officials’ salaries and travel reimbursement as follows, for which Tax Collector and Town Clerk are full-time positions, and when the Selectmen fill a vacancy in any elected position, they are authorized to establish the annual payment, at their discretion:

	2019	2018	2018 Expended
Selectman	\$6,000	\$6,000	\$6,000
Selectman	6,000	6,000	6,000
Selectman	6,000	6,000	6,000
Tax Collector	45,154	44,053	44,053
Town Clerk*	49,367	48,163	48,163
Road Commissioner**	0	6,087	6,087
Travel Reimbursement	<u>1,200</u>	<u>1,500</u>	<u>743</u>
	\$113,721	\$117,803	\$117,046

*Town Clerk is also Registrar of Voters and receives \$2,599 which is budgeted in Article 13.

**The Road Commissioner is appointed (not elected) and compensation is budgeted in Article 36.

Recommended by Selectmen

Recommended by Budget Advisory Committee

Art. 13 — To see if the Town will vote to raise and appropriate the sum of \$434,110 for general administration.

	2019	2018	2018 Expended
Administration Salary & Wages	\$197,214	\$191,171	\$192,377
Computers & Computer Services Agreements	32,688	31,185	28,606
Audit	12,000	12,000	7,200
Other	36,900	37,400	24,101
Public Information	9,000	9,000	8,386
Legal	50,000	50,000	96,436
Risk Management/Insurance	<u>96,308</u>	<u>89,978</u>	<u>93,507</u>
	\$434,110	\$420,734	\$450,613

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 14 — To see if the Town will vote to raise and appropriate the sum of \$16,286 for memberships as follows:

	2019	2018	2018 Expended
Maine Municipal Association	\$9,836	\$9,738	\$9,738
Mid Coast Economic Development District	5,925	5,925	5,925
Southern Midcoast Chamber of Commerce	500	500	500
Harpswell Business Association	<u>25</u>	<u>25</u>	<u>25</u>
	\$16,286	\$16,188	\$16,188

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 15 — To see if the Town will vote to raise and appropriate the sum of \$79,319 for the Assessing Office. (\$84,003 raised and appropriated in 2018; \$80,057 expended)

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 16 — To see if the Town will vote to expend the sum of \$20,000 from the Assessing Reserve account to update assessing software.

Recommended by Selectmen

Art. 17 — To see if the Town will vote to raise and appropriate the sum of \$37,485 for the Tax Collector's Office. (\$36,795 raised and appropriated in 2018; \$35,772 expended)

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 18 — To see if the Town will vote to raise and appropriate the sum of \$58,863 for the Town Clerk's Office. (\$55,658 raised and appropriated in 2018; \$59,974 expended)

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 19 — To see if the Town will vote to raise and appropriate the sum of \$32,779 for the Treasurer's Office. (\$31,383 raised and appropriated in 2018; \$30,247 expended)

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 20 — To see if the Town will vote to raise and appropriate the sum of \$140,229 for the Code Enforcement Office. (\$138,129 raised and appropriated in 2018; \$136,398 expended)

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 21 — To see if the Town will vote to raise and appropriate the sum of \$65,480 for the Planning Office and for planning services. (\$71,931 raised and appropriated in 2018; \$62,071 expended)

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 22 — To see if the Town will vote to raise and appropriate the sum of \$381,954 for operations and personnel at the Recycling Center & Transfer Station. (\$365,531 raised and appropriated in 2018; \$366,591 expended)

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 23 — To see if the Town will vote to raise and appropriate the sum of \$27,925 for Animal Control to include \$6,305 for the Coastal Humane Society. (\$26,387 raised and appropriated in 2018 including \$6,287 for the Coastal Humane Society; \$24,196 expended)

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 24 — To see if the Town will vote to raise and appropriate the sum of \$79,050 for Harbor Management to include Marine Resources Administration. (\$58,378 raised and appropriated in 2018; \$53,833 expended)

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 25 — To see if the Town will vote to raise and appropriate the sum of \$10,000 to establish a Marine Hazard reserve to fund the removal of navigational hazards as determined by the Board of Selectmen.

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 26 — To see if the Town will vote to raise and appropriate the sum of \$62,013 for the Recreation Department. (\$46,733 raised and appropriated in 2018; \$42,744 expended)

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 27 — To see if the Town will vote to raise and appropriate the sum of \$11,800 for Recreation Programs and the sum of \$2,000 for maintenance of Trufant-Summerton Field, and authorize the Board of Selectmen to appropriate revenue generated by recreation programs for recreational purposes and revenue generated by advertising for operating expenses and capital improvement of Trufant-Summerton Field. (\$13,600 raised and appropriated in 2018)

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 28 — To see if the Town will vote to raise and appropriate the sum of \$422,974 for employee benefits.

	2019	2018	2018 Expended
Health Insurance/Reimbursement	\$278,907	\$262,071	\$240,357
Social Security/Medicare	75,988	74,990	73,933
Retirement	64,779	60,327	53,055
Disability	<u>3,300</u>	<u>3,000</u>	<u>2,847</u>
	\$422,974	\$400,388	\$370,192

Note: Elected Officials may participate in the health plan pursuant to terms of the Town's personnel policy.

Recommended by Selectmen

Recommended by Budget Advisory Committee

Art. 29 — To see if the Town will vote to raise and appropriate the sum of \$6,060 for boards and committees. (\$7,270 raised and appropriated in 2018; \$4,769 expended)

Recommended by Selectmen

Recommended by Budget Advisory Committee

Art. 30 — To see if the Town will vote to raise and appropriate the sum of \$11,225 for the maintenance and repair of cemeteries and graves, including the Old Dunning Cemetery, in accordance with State law. (\$7,225 raised and appropriated in 2018; \$7,225 expended)

Recommended by Selectmen

Recommended by Budget Advisory Committee

Art. 31 — To see if the Town will vote to raise and appropriate the sum of \$140,300 for the maintenance and operations of Town facilities, vehicles and properties including an easement.

	2019	2018	2018 Expended
Buildings, property & vehicles	\$85,500	\$75,000	\$80,067
EMS Building	6,200	4,000	5,968
Old Town House & Commons	9,000	9,000	5,431
Town Dock	7,000	5,500	6,507
Community TV Building	8,500	0	0
Town Landings	20,000	20,000	24,661 (+ co)
Cedar Beach Monitors & Signage	<u>4,100</u>	<u>4,100</u>	<u>3,632</u>
	\$140,300	\$117,600	\$126,266

Recommended by Selectmen

Recommended by Budget Advisory Committee

Art. 32 — To see if the Town will vote to raise and appropriate the sum of \$28,450 for Mitchell Field.

	2019	2018	2018 Expended
Mowing/Repairs/Signage	12,150	16,950	14,843
Building Removal & Soil Clean-up	10,000	0	0
Bandstand Maintenance	1,500	3,000	1,349
Monitor & Surveying	1,300	500	500
Electricity	1,500	1,500	1,425
Portable Toilets	<u>2,000</u>	<u>2,000</u>	<u>1,432</u>
	\$28,450	\$23,950	\$19,459

Recommended by Selectmen

Recommended by Budget Advisory Committee

Art. 33 — To see if the Town will vote to (1) authorize the Board of Selectmen to expend a sum of up to \$150,000 from the Mitchell Field Capital Reserve account as matching funds for a SHIP (Small Harbor Improvement Program) grant to construct and equip a seasonal ramp and float system at Mitchell Field including improvements to the causeway; and (2) authorize the Board of Selectmen to accept the SHIP grant from the Maine Department of Transportation for same.

Recommended by Selectmen

Art. 34 — To see if the Town will vote to raise and appropriate \$50,000 for the Mitchell Field Capital Reserve Account, which reserve funds may be used as the Town’s share to match grants for future waterfront improvements at Mitchell Field.

Recommended by Selectmen

Recommended by the Budget Advisory Committee

Note: The Town Meeting may be asked to set aside \$50,000 each year for three years as the Town’s share of matching grant funds for a boat launch project at Mitchell Field.

Art. 35 — To see if the Town will vote to authorize the Board of Selectmen to enter into multi-year agreements, of up to three years, for leasing Town-owned property, at the entrance to Mitchell Field, to entities licensed to do business in the State of Maine on terms that the Board of Selectmen deems to be in the best interest of the Town.

Recommended by Selectmen

Art. 36 — To see if the Town will vote to raise and appropriate the sum of \$624,675 for snow removal, road maintenance, road/street signs and compensation for the Road Commissioner.

	2019	2018	2017 Expended
Snow Removal	\$512,441	\$466,412	\$473,333
Road Maintenance & Signs	78,500	60,000	55,856
Road Commissioner Salary	32,234	25,361	25,361
Road Commissioner Travel	<u>1,500</u>	<u>1,200</u>	<u>993</u>
	\$624,675	\$552,973	\$555,543

Recommended by Selectmen

Recommended by Budget Advisory Committee

Art. 37 — To see if the Town will vote to raise and appropriate the sum of \$250,000 for capital improvements of roads, including, without limitation, drainage improvements, utility relocations, engineering, survey and other related costs, all as determined to be appropriate by the Board of Selectmen. (\$200,000 raised and appropriated in 2018; \$22,956 expended; and \$244,359 in reserve)

Recommended by Selectmen

Recommended by Budget Advisory Committee

Art. 38 — To see if the Town will vote to raise and appropriate the sum of \$288,773 for 24/7 Harpswell-based paramedic coverage and related administrative support services provided by Mid Coast Health Services. (\$283,111 raised and appropriated in 2018; \$283,105 expended).

Recommended by Selectmen

Recommended by Budget Advisory Committee

Art. 39 — To see if the Town will vote to raise and appropriate the sum of \$187,800 for municipal firefighters and their associated costs to assist the three fire and rescue companies in their delivery of services. (\$166,003 raised and appropriated in 2018; \$157,319 expended).

Recommended by Selectmen

Recommended by Budget Advisory Committee

Art. 40 — To see if the Town will vote to authorize the Board of Selectmen to accept and expend Community Development Block Grant funds for the replacement of the emergency communications tower at Orr’s Island Fire Department and to authorize \$19,000 from the Town’s Emergency Communications Equipment Reserve account as matching funds.

Recommended by Selectmen

Art. 41 — To see if the Town will vote to raise and appropriate the sum of \$15,000 for consulting services related to the development and/or improvement of infrastructure for communication purposes including, but not limited to, mobile phone, cable and emergency services.

Recommended by Selectmen

Recommended by Budget Advisory Committee

Art. 42 — To see if the Town will vote to raise and appropriate the sum of \$180,000 for the operating and capital expenses of three fire and rescue providers as follows:

	2019	2018	2018 Expended
Harpswell Neck Fire and Rescue	\$60,000	\$60,000	\$60,000
Orr’s-Bailey Islands Fire and Rescue	60,000	60,000	60,000
Cundy’s Harbor Volunteer Fire	<u>60,000</u>	<u>60,000</u>	<u>60,000</u>
	\$180,000	\$180,000	\$180,000

Recommended by Selectmen

Recommended by Budget Advisory Committee

Art. 43 — To see if the Town will vote to raise and appropriate the sum of \$150,000 for the purchase of emergency services vehicles, as determined by the Board of Selectmen, such vehicles to be owned by the Town, and leased to the local Fire Departments that have an Emergency Services Agreement with the Town on such lease terms and conditions as the Board of Selectmen deems to be in the best interests of the Town, with such funds to be held in the Emergency Vehicles Capital Account (an interest-bearing dedicated reserve account) until vehicle purchase. (\$150,000 raised and appropriated in 2018; no expenditure in 2018; and \$347,771 in reserve).

Recommended by Selectmen

Recommended by Budget Advisory Committee

Art. 44 — To see if the Town will vote to raise and appropriate the sum of \$6,475 for other emergency services and management.

	2019	2018	2018 Expended
Back-up ALS & Central Communications	\$2,000	\$2,000	\$4,025
Emergency Management	1,975	1,975	985
Dry Hydrant Operations	<u>2,500</u>	<u>2,500</u>	<u>1,158</u>
	\$6,475	\$6,475	\$6,168

Recommended by Selectmen

Recommended by Budget Advisory Committee

Art. 45 — To see if the Town will vote to raise and appropriate the sum of \$27,000 for street lighting. (\$26,000 raised and appropriated in 2018; \$26,483 expended)

Recommended by Selectmen

Recommended by Budget Advisory Committee

Art. 46 — To see if the Town will vote to (1) authorize the Board of Selectmen to enter into a multi-year agreement of up to four years with Cumberland County for communication services and (2) raise and appropriate the sum of \$34,839 for same. (\$33,346 raised and appropriated in 2018; \$33,346 expended)

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 47 — To see if the Town will vote to raise and appropriate the sum of \$364,993 and expend \$48,800 from the Vehicle/Vehicle Equipment Reserve Account for law enforcement services, to include the replacement of a vehicle, from Cumberland County. (\$348,507 raised and appropriated in 2018; \$348,507 expended; \$45,700 appropriated from the vehicle reserve in 2018 and \$45,150 expended)

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 48 — To see if the Town will vote to raise and appropriate the sum of \$203,135 for Marine Wardens and shellfish conservation related services from Cumberland County. (\$193,699 raised and appropriated in 2018; \$193,699 expended)

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 49 — To see if the Town will vote to raise and appropriate the sum of \$6,500 for boat operations for the Marine Patrol boat. (\$2,000 raised and appropriated in 2018; \$1,257 expended).

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 50 — To see if the Town will vote to raise and appropriate the sum of \$4,000 for marine resources and shellfish conservation activities including purchasing supplies for conservation projects. (\$4,500 raised and appropriated in 2018; \$349 expended)

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 51 — To see if the Town will vote to raise and appropriate the sum of \$35,230 for General Assistance and health & welfare agencies as follows:

	2019	2018	2018 Expended
General Assistance	\$15,000	\$15,000	\$12,961
Independence Association	1,500	1,500	1,500
Midcoast Maine Community Action	730	730	730
People Plus	2,000	2,000	2,000
Spectrum Generations	1,500	1,500	1,500
Family Crisis Shelter	500	500	500
Sexual Assault Response	250	250	250
Tedford Housing	1,000	1,000	1,000
Big Brothers/Big Sisters	500	500	500
Respite	1,600	1,600	1,600
Midcoast Hunger Prevention	4,000	4,000	4,000
American Red Cross	1,500	1,500	1,350
Day One	250	250	250
Oasis Health Network	1,500	1,500	1,500
Family Focus	700	700	500
Lifeflight Foundation	700	700	500
YMCA (Bath/Brunswick Landing)	1,000	1,000	750
Harpswell Aging at Home	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>
	\$35,230	\$35,230	\$33,191

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 52 — To see if the Town will vote to raise and appropriate the sum of \$202,872 for the purposes as follows:

	2019	2018	2018 Expended
Curtis Memorial Library	\$146,869	\$141,900	\$141,900
Orr's Island Library	20,000	15,000	15,000
Cundy's Harbor Library	20,000	19,000	19,000
Harpswell Historical Society	3,000	3,000	3,000
Pejepscot Historical Society	500	500	500
Memorial Observances	2,000	1,600	1,375
Bailey Island Library Hall	2,703	2,695	2,695
Harpswell Business Association	3,000	3,000	3,000
Harpswell Neck Physical Education Association	3,000	2,000	2,000
Maine Public Broadcasting	300	300	300
Community Fireworks Display	<u>1,500</u>	<u>1,000</u>	<u>1,000</u>
	\$202,872	\$189,995	\$189,770

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 53 — To see if the Town will vote to raise and appropriate the sum of \$3,000 for Harpswell Neck Physical Education Association (HNPEA) to upgrade tennis courts at Harpswell Center, with such funds to be released upon HNPEA demonstrating that it has raised the remaining funds needed for the project. (\$3,000 raised and appropriated in 2018, being held in reserve).

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 54 — To see if the Town will vote to raise and appropriate the sum of \$25,000 for the contingency reserve. (\$30,000 appropriated in 2018 and added to \$16,228 in reserve; \$38,308 expended; \$7,920 available).

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 55 — To see if the Town will vote to raise and appropriate the sum of \$20,000 for the Harpswell Heating Assistance Program reserve account to be used for heating assistance and improving home energy efficiency, which may include repairing, improving and/or replacing heating systems, with all program requirements to be determined by the Board of Selectmen. (\$64,349 was available in 2018; \$46,171 was expended; \$18,178 remaining in reserve)

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 56 — To see if the Town will vote to raise and appropriate the sum of \$5,000 to support Harpswell Aging at Home and the Habitat for Humanity home repairs program that makes Harpswell homes warm, safe, and dry. Such funds may be used as the Town's share to match grants and/or to reimburse Habitat for Humanity for material costs related to Harpswell home repairs.

*Recommended by Selectmen
Recommended by the Budget Advisory Committee*

Art. 57 — To see if the Town will vote to raise and appropriate the sum of \$71,500 for Harpswell Community Broadcasting. (\$68,000 raised and appropriated in 2018; \$68,000 expended)

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 58 — To see if the Town will vote to authorize the Board of Selectmen to accept a \$6,000 grant from Comcast pursuant to the terms of the Town’s cable television franchise agreement and to appropriate the same for a principal payment on a lease-purchase agreement pursuant to which equipment, related to the public, educational and governmental needs of community broadcasting, has been acquired by the Town. (\$6,000 accepted and expended in 2018)

Recommended by Selectmen

Art. 59 — To see if the Town will vote to raise and appropriate the sum of \$6,400 for a warranty on equipment, acquired by the Town in a lease-purchase agreement, related to the public, educational and governmental needs of community broadcasting. (\$6,400 raised and appropriated in 2018; \$6,400 expended)

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 60 — To see if the Town will vote to authorize the Board of Selectmen to accept a \$5,400 grant from Comcast pursuant to the terms of the Town’s cable television franchise agreement and to appropriate the same as a pro-rata reimbursement to the Town, Harpswell Community Broadcasting Corporation and the three local Fire Departments for internet and cable television costs incurred by the same. (\$6,357 expended in 2018)

Recommended by Selectmen

Art. 61 — To see if the Town will vote to raise and appropriate the sum of \$7,000 for the Property Tax Assistance Program with unexpended funds to be held in reserve. (\$5,000 appropriated in 2018; \$7,724 expended in 2018 with \$1,985 remaining in reserve)

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 62 — To see if the Town will vote to raise and appropriate the sum of \$115,000 for the Facilities Capital Reserve Account to add to the existing reserve of \$46,078, and authorize the Board of Selectmen to expend the reserve for facilities improvements within the Town including, but not limited to, upgrading and/or replacing the heating, ventilation and air conditioning systems of the Town Office Building. Such reserve funds may be used as the Town’s share to match grants for facilities improvements. (\$50,000 appropriated in 2018, \$24,836 expended in 2018 with \$46,078 remaining in reserve)

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 63 — To see if the Town will vote to raise and appropriate the sum of \$167,500 for capital reserve accounts as follows:

	2019	2018	2018 Expended	In reserve
Recycling/Transfer Station	\$30,000	\$90,000	\$96,500	\$92,640
Office Equipment	15,000	20,000	0	22,500
Land Acquisition & Improvements	60,000	0	63,966	81,146
Emergency Communications Equipment	2,500	2,500	0	26,521
Vehicle & Vehicle Equip. Replacement	<u>60,000</u>	<u>40,000</u>	<u>55,275</u>	<u>26,415</u>
	\$167,500	\$152,500	\$215,741	\$249,222

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 64 — To see if the Town will vote to raise and appropriate the sum of \$415,000 for short- and long-term principal and interest payments. (\$470,000 raised and appropriated in 2018; \$468,381 expended)

*Recommended by Selectmen
Recommended by Budget Advisory Committee*

Art. 65 — To see if the Town will vote to authorize the Board of Selectmen to carry over, and assign fund balance accordingly, to the 2020 fiscal year any appropriated but unexpended funds at 2019 fiscal year end, provided that the funds are used for the same purpose as originally appropriated.

Recommended by Selectmen

The Moderator may entertain a motion to approve Articles 66-72 as recommended by Selectmen unless a voter requests a specific article be set aside for individual consideration.

Art. 66 — To see if the Town will vote to fix the date of September 16, 2019 as the date when the first one-half of taxes shall be due and payable, with interest on the first installment to start after that date, and the date of December 16, 2019 as the date when the second one-half of taxes are due and payable, with interest on the second installment to start after that date, and to see if the Town will vote to charge a 6% rate of interest on unpaid taxes.

Recommended by Selectmen

Art. 67 — To see if the Town will vote to authorize the Tax Collector to accept prepayment of taxes not yet committed, as a service to our taxpayers. Any excess prepaid over the amount finally committed shall be repaid without interest. (36 M.R.S.A. § 506). (Excess payment of \$10.00 or less may be credited to 2020 taxes).

Recommended by Selectmen

Art. 68 — To see if the Town will vote to set the interest rate to be paid by the Town on abated taxes at 6% for the period of assessment and to authorize such interest paid or abatements granted to be appropriated from overlay funds or, if necessary, from unassigned fund balance.

Recommended by Selectmen

Art. 69 — To see if the Town will vote to authorize and direct the Board of Selectmen, at its discretion, to sell by sealed bid or public auction and to convey by quit-claim deed any real estate acquired from tax sources by the Town, or to convey the property to the prior owner upon payment in full of all taxes, interest and charges incurred by the Town, except that the Board of Selectmen shall use the special sale process required by 36 M.R.S. § 943-C for qualifying homestead property if they choose to sell it to anyone other than the former owner(s). The Board of Selectmen reserves the right to reject any and all bids.

Recommended by Selectmen

Art. 70 — To see if the Town will vote to authorize the Board of Selectmen to apply for State, federal (including Community Development Block Grants) and other grants on the Town's behalf for purposes deemed by the Selectmen to be in the best interests of the Town; to accept such grants, including, when necessary, signing contract and related documents and accepting conditions of approval; and to expend such grant funds for any purpose for which the Town has appropriated funds.

Recommended by Selectmen

Art. 71 — To see if the Town will vote to authorize the Board of Selectmen to spend an amount not to exceed 3/12 of the budgeted amount in each budget category of the 2019 budget from January 1, 2020 to the 2020 Annual Town Meeting.

Recommended by Selectmen

Art. 72 — To see if the Town will vote to authorize the Board of Selectmen to sell by public bid or other competitive process any and all personal property deemed excess by the Board of Selectmen pursuant to such restrictions as the Board of Selectmen may impose.

Recommended by Selectmen

Art. 73 — To see if the Town will vote to authorize the Board of Selectmen to appropriate amounts not to exceed \$70,000 from Municipal Revenue Sharing, \$2,035,500 from non-property tax revenue sources, \$470,000 of unassigned fund balance and the homestead exemption and BETE reimbursement, estimated to be \$100,000, to reduce the tax commitment. (\$60,000 of Municipal Revenue Sharing, \$1,903,000 of non-property tax revenue, \$370,000 of unassigned fund balance and \$108,954 of homestead exemption and BETE reimbursement used in 2018)

Recommended by Selectmen

Article 74 may be passed over if the levy limit is not exceeded by earlier decisions of the voters.

Art. 74 — To see if the Town will vote by written ballot to increase the property tax levy limit of \$2,957,787 established for Harpswell by State law in the event that the municipal budget approved under the preceding articles will result in a tax commitment that is greater than that property tax levy limit.

Annual Town Meeting Saturday, March 9, 2019 Harpwell Community School

Election of the moderator at 9 a.m.

Business meeting starts at 10 a.m.

Polls open until 5 p.m.

