

**Fire and Rescue Planning Committee
Minutes of May 23, 2016, 6:00pm**

Committee Members Present: Co-Chair Ben Wallace, Co-Chair Kevin Johnson (Selectman), Jonathan Burbank, Allan LeGrow, Dave Mercier, Rick Daniel (Selectman), and Gail Hart, who joined the meeting at approximately 6:30pm.

Others Present: Kristi Eiane, Town Administrator; Marguerite Kelly, Town Treasurer; Frank O'Hara, Facilitator from Planning Decisions; and Mike Helfgott, OBI Board President

Minutes

Dave Mercier moved to adopt the minutes of May 8; it was seconded by Jonathan Burbank and passed 3-0.

General Visioning and Discussion Session

The attached outline represents a summary of the visioning and discussion session that was facilitated by Frank O'Hara.

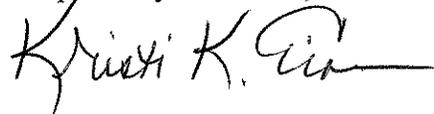
Next Meeting

The next meeting will be held on Monday, June 6, 6pm. The Committee will review earlier plans for the centralized site on Mountain Road, and staff may have information about building costs of newer facilities and salary data from MMA.

Adjournment

The meeting was adjourned by unanimous consent at 7:40pm.

Respectfully submitted,



Kristi K. Eiane
Town Administrator

Outline for Fire & Rescue Planning Purposes from Facilitated Discussion of May 23, 2016

A. Services

1. Immediate Problem: Need Daytime Firefighter coverage
 - 2 FTE (Fulltime Equivalent) Paid by Town
 - May be cross-trained
 - Work with Paramedic
2. Will eventually need 24/7 coverage

B. Location of services

1. Interim: Possible start at OBI
 - Shower facility will be needed—Department likely to pay
 - (If 24-hour coverage, then code issues)—Who would pay?
 - Lease a mobile home
2. Plan for: New centralized building on Mountain Road
 - 24/7 coverage
 - Work on Building Design & Cost

C. Management of services—Consider Position of Fire Chief

- Town Employee—Full-time or part-time, likely full-time
- Responsible for Scheduling, Policies, Training, Equipment
- Plus fill-in for 2nd slot
- Work with volunteers and companies

D. Issues for Companies

- What becomes of assets of corporation?
- Could Continue Building Maintenance & Volunteers
- How to Fund Building Maintenance & Assets
- Cundy's Harbor has Special Issues with Community Building

E. Case to the Town

- Aging of Current Volunteers
- Lack of New Volunteers
- Need a minimum of 2 for Safety Purposes

F. Other:

1. Current Paramedic Service
 - Leave alone until ambulance at centralized location
 - How will rescue service be impacted by change?
 - 1-year extensions
2. Seek input/comment from Departments and Public
3. Continue Developing/Discussing Timeline

