

**Fire and Rescue Planning Committee
Minutes of June 20, 2016**

Committee Members Present: Co-Chair Kevin Johnson (Selectman), Co-Chair Ben Wallace, Jonathan Burbank, Allan LeGrow, Dave Mercier, Gail Hart and Rick Daniel (Selectman)

Others Present: Kristi Eiane, Town Administrator; Marguerite Kelly, Town Treasurer; and Jim Whittaker, Guest

Minutes

Minutes were approved as corrected [minutes approved by 7-0 vote and time of the next meeting 6:00pm].

Draft Schedule/Timeline

Is something needed before March 2017? General sense was that things can wait until March. The Committee discussed the schedule/timeline drafted by Frank O'Hara. In summary, there is likely to be a request in March 2017 for funding Phase I and Phase II: Hire Fire Chief, and Firefighters for daytime coverage [2 people Monday through Friday for 12 hours (total of 120 hours) or 8 hours (80 hours)]. Chief would create systems for volunteer management, training, equipment, etc. and plan integration with paramedic service. Also, hire Architect to create design costs for a centralized building. It was noted that changes will have to be made to the OBI station to accommodate those who provide daytime fire coverage before a centralized facility is built. Later in the meeting, it was stated that if OBI does not work out, the Harpswell Neck station could be an option for accommodating those who provide daytime fire coverage. A funding request, in the form of a bond issue, for Phase III, to build a centralized facility, would likely occur at a March 2018 Town Meeting. The 2018 Town Meeting would likely be asked to switch from daytime coverage to 24/7 for two FTE firefighters as well.

General Discussions

What by-laws might need to change in the fire companies regarding the relationship of a Town-employed fire chief to the volunteers in the fire companies?

It was noted that the Town will have to adopt an ordinance for establishing a municipal fire department. That document could address the role/authority of the fire chief, chain of hierarchy, etc. Kristi will provide some samples at a later meeting.

Contracts between the Town and the three fire companies would have to change indicating that the chief will be responsible for the oversight of personnel and equipment.

Discussion ensued about the satellite companies and their integration with a central model. It was noted that there would be a transition period and relationships would evolve over time. There may be an engine and tank truck at each station.

Vehicle Replacement Plan

Allan LeGrow moved to accept the revised replacement plan [on the basis of centralization]; seconded by Selectman Johnson and passed 6-1. The revised list (attached) will be sent to the Emergency Vehicles Committee for review. It was noted that a reduction in the number of capital vehicles needed would also mean the need for less vehicle equipment.

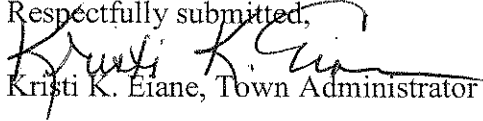
Next Meeting

The next meeting will be held on Monday, July 18, 6pm. The agenda for June 20 will be continued from "Centralized Facility" on.

Adjournment

The meeting adjourned at 7:40pm.

Respectfully submitted,



Kristi K. Eiane, Town Administrator

Current Harpswell Apparatus

Apparatus ID	Vehicle Description	Current Location	Current Ownership	Disposition	End of Life	Expected Cost 2016 dollars
Engine 5	1997 International/Valley Pumper	Cundys Harbor	FD	Remains at Cundy's Harbor Fire Station - Replacement in process	2016	\$ 420,000
Engine 1	1991 Ford/Central States Pumper	Bailey Island	FD	Replace, renumber Engine 3 and move to Orr's Island	2017	\$ 420,000
Rescue 3	2008 Ford/PL Custom Ambulance	Orr's Island	Town	No replacement at end of service life	2018 est.	\$ 210,000
Squad 3	1999 GMC/EVM Heavy Rescue	Orr's Island	FD	Move to Central Fire Station as Squad 1 - Replace when necessary	2019 est.	\$ 400,000
Rescue 5	2009 Ford/PL Custom Ambulance	Cundys Harbor	Town	Move to Central Fire Station - Replace when necessary	2020 est.	\$ 210,000
Engine 3	2000 GMC/EVM Pumper	Orr's Island	FD	No replacement at end of service life - Renumber and move to Bailey Island	2020 est.	\$ 420,000
Utility 7	2008 Dodge Pick up w/ skid unit	Harpswell Neck	FD	Move to Central Fire Station as Utility 1 - Replace when necessary	2023 est.	\$ 80,000
Brush 3	2008 Ford/CET Brush truck	Bailey Island	Town	No replacement at end of service life	2023 est.	\$ 200,000
Squad 5	2003 Ford/E-One Light Rescue	Cundys Harbor	FD	No replacement at end of service life	2023 est.	\$ 200,000
Tank 7	2004 International Tanker	Harpswell Neck	FD	No replacement at end of service life	2024 est.	\$ 350,000
Rescue 7	2015 Ford/PL Custom Ambulance	Harpswell Neck	Town	Move to Central Fire Station - Replace when necessary	2025 est.	\$ 210,000
Engine 7	2006 HME/Ferrara Pumper	Harpswell Neck	FD	Remains at Harpswell Neck Fire Station - Replace when necessary	2026 est.	\$ 420,000
Tank 9	2008 International Tanker	Harpswell Neck	Town Chassis	Remains at Harpswell Neck Fire Station - Replace when necessary	2028 est.	\$ 350,000
Rescue 5	Replacement for 2020 ambulance	Central Station	Town	Remains at Central Fire Station - Replace when necessary	2030 est.	\$ 210,000
Engine 9	2010 International/Ferrara Pumper	Harpswell Neck	Town	Move to Central Station as Engine 1 - Replace when necessary	2030 est.	\$ 420,000
Tank 3	2012a International/Spartan Tanker	Orr's Island	Town	Remains at Orr's Island Fire Station - Replace when necessary	2032 est.	\$ 350,000
Tank 5	2012b International/EV Spartan Tanker/Pumper	Cundys Harbor	Town	Remains at Cundy's Harbor Fire Station - Replace when necessary	2032 est.	\$ 350,000
Rescue 7	Replacement for 2025 ambulance	Central Station	Town	Remains at Central Fire Station - Replace when necessary	2035 est.	\$ 210,000

Envisions new Central Station on the Mountain Road staffed 24/7: Engine 1, Squad 1, Utility 1, Rescue 5 and Rescue 7. Consider boat and/or UTV.

Engine/Tank 3, 5 and 7 become call companies.

Retire 1 engine, 1 tanker, 1 ambulance, 1 squad, and 1 brush truck at end of life.